

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT1. CONTRACT ID CODE
UPAGE OF PAGES
1 52. AMENDMENT/MODIFICATION NO.
143. EFFECTIVE DATE
15-Jun-20184. REQUISITION/PURCHASE REQ. NO.
13007213815. PROJECT NO. (If applicable)
N/A

6. ISSUED BY CODE

N65726

7. ADMINISTERED BY (If other than Item 6)

CODE

S2404A

Naval Sea Logistics Center Mechanicsburg
5450 Carlisle Pike / PO Box 2060
Mechanicsburg PA 17055-0795
[REDACTED]DCMA Manassas
14501 George Carter Way, 2nd Floor
Chantilly VA 20151

SCD: C

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)

GVI INC
4615 Pleasant Ave Ste B
Norfolk VA 23518-1902

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

[X]

10A. MODIFICATION OF CONTRACT/ORDER NO.

N00178-10-D-6066-U0D2

10B. DATED (SEE ITEM 13)

16-Jun-2016

CAGE CODE
1NPX3

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

[] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [] is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(*) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

[]

[X] B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

[] C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

[] D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor [X] is not, [] is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY

(Signature of Contracting Officer)

15-Jun-2018

NSN 7540-01-152-8070

30-105

STANDARD FORM 30 (Rev. 10-83)

PREVIOUS EDITION UNUSABLE

Prescribed by GSA
FAR (48 CFR) 53.243

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GENERAL INFORMATION

1. THE PURPOSE OF THIS MODIFICATION IS TO REVISE THE SUBJECT ORDER AS FOLLOWS:

(A) OPTION PERIOD TWO, CONTRACT LINE ITEM NUMBER (CLIN) 7200 IS HEREBY EXERCISED IN ACCORDANCE WITH FAR 52.217-9, OPTION TO EXTEND THE TERM OF THE CONTRACT. THE PERIOD OF PERFORMANCE (POP) IS 16 JUNE 2018 TO 15 JUNE 2019.

(B) OPTION PERIOD TWO, CLIN 9200, IS HEREBY EXERCISED IN ACCORDANCE WITH FAR 52.217-9, OPTION TO EXTEND THE TERM OF THE CONTRACT. THE POP IS 16 JUNE 2018 TO 15 JUNE 2019.

(C) CEILING FROM CLIN 7200 IS HEREBY [REDACTED]. THE LABOR HOURS ON CLIN 7200 ARE HEREBY [REDACTED]. THE CEILING AND LABOR HOURS ARE HEREBY MOVED TO INITIATE THE FOLLOWING CLINS:

CLIN	LABOR HOURS	CPFF	POP
7201	[REDACTED]	[REDACTED]	16 June 2018 - 15 June 2019
7202	[REDACTED]	[REDACTED]	16 June 2018 - 15 June 2019
7203	[REDACTED]	[REDACTED]	16 June 2018 - 15 June 2019
7204	[REDACTED]	[REDACTED]	16 June 2018 - 15 June 2019

(D) CPFF FUNDING ON CLIN 7201 IS HEREBY [REDACTED]. FUNDED LABOR HOURS ON CLIN 7201 ARE HEREBY [REDACTED].

(E) CPFF FUNDING ON CLIN 7202 IS HEREBY [REDACTED]. FUNDED LABOR HOURS ON CLIN 7202 ARE HEREBY [REDACTED].

(F) CPFF FUNDING ON CLIN 7203 IS HEREBY [REDACTED]. FUNDED LABOR HOURS ON CLIN 7203 ARE HEREBY [REDACTED].

(G) CPFF FUNDING ON CLIN 7204 IS HEREBY [REDACTED]. FUNDED LABOR HOURS ON CLIN 7204 ARE HEREBY [REDACTED].

(H) CEILING FROM CLIN 9200 IS HEREBY [REDACTED]. THE CEILING IS HEREBY MOVED TO INITIATE THE FOLLOWING CLINS:

CLIN	COST	POP
9201	[REDACTED]	16 June 2018 - 15 June 2019
9203	[REDACTED]	16 June 2018 - 15 June 2019

(I) FUNDING ON CLIN 9201 IS HEREBY [REDACTED]

(J) FUNDING ON CLIN 9203 IS HEREBY [REDACTED]

(K) IN SECTION G, CONTRACT ADMINISTRATION DATA, THE FOLLOWING CHANGES ARE HEREBY MADE TO CLAUSE HQ G-2-0003:

(i) FROM:

[REDACTED]

TO:

[REDACTED]

(L) IN SECTION G, CONTRACT ADMINISTRATION DATA, THE FOLLOWING CHANGES ARE HEREBY MADE TO CLAUSE HQ G-2-0004:

(i) FROM:

[REDACTED]

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

TO :

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

2. ALL OTHER TERMS AND CONDITIONS OF THIS ORDER REMAIN THE SAME.

3. A CONFORMED COPY OF THIS TASK ORDER IS ATTACHED TO THIS MODIFICATION FOR INFORMATIONAL PURPOSES ONLY.

4. ACCOUNTING AND APPROPRIATION SUMMARY FOR THE PAYMENT OFFICE :

(A) The total amount of funds obligated to the task is hereby [REDACTED]
[REDACTED]

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
7201	O&MN,N	[REDACTED]	[REDACTED]	[REDACTED]
720201	WCF	[REDACTED]	[REDACTED]	[REDACTED]0
720301	WCF	[REDACTED]	[REDACTED]	[REDACTED]
720401	O&MN,N	[REDACTED]	[REDACTED]	[REDACTED]0
9201	O&MN,N	[REDACTED]	[REDACTED]	[REDACTED]
920301	WCF	[REDACTED]	[REDACTED]	[REDACTED]

(B) The total value of the order is hereby [REDACTED]
[REDACTED]

CLIN/SLIN	From (\$)	By (\$)	To (\$)
7200	[REDACTED]	[REDACTED]	[REDACTED]

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7201	████	██████████	██████████
7202	████	██████████	██████████
7203	████	██████████	██████████
7204	████	██████████	██████████
9200	████	██████████	██████████
9201	████	██████████	██████████
9203	████	██████████	██████████

(C) SECTION G OF THE BASIC TASK ORDER - ACCOUNTING DATA - IS
REVISED TO INCLUDE THE FOLLOWING:

7201 **130071664400001** ██████████
LLA :
AJ 1781804 8B2B 251 V4R00 0 050120 2D 000000 A00004542009

720201 **130072231800001** ██████████
LLA :
AB 9700XXXX4930 NC1A 000 81004 0 050120 7R 000000 8PMS00000000

720301 **130070798700002** ██████████
LLA :
AK 97X4930 NH6B 251 77777 0 050120 2F 000000 A00004483380

720401 **130072138100001** ██████████
LLA :
AL 1781804 8B4B 251 24VCS 0 050120 2D 000000 A00004571465

9201 **130071664400001** ██████████
LLA :
AJ 1781804 8B2B 251 V4R00 0 050120 2D 000000 A00004542009

920301 **130070798700003** ██████████
LLA :
AK 97X4930 NH6B 251 77777 0 050120 2F 000000 A00004483380

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7000	R706	Base Period Labor (Fund Type - TBD)	██████	█	██████████	██████████	██████████
700001	R706	Base Period - Incremental Funding - 2410a Authority is hereby invoked (O&MN,N)					
7001	R706	Base Period Labor (Fund Type - TBD)	██████	█	██████████	██████████	██████████
700101	R706	Mod 02 - Base Period - Incremental Funding - 2410a Authority is hereby invoked (WCF)					
700102	R706	Mod 03 - Base Period - Incremental Funding (SCN)					
700103	R706	Mod 04 - Base Period - Incremental Funding (WCF)					
7100	R706	Option Period One Labor (Fund Type - TBD)	██████	█	██████████	██████████	██████████
7101	R706	Option Period One Labor (Fund Type - TBD)	██████	█	██████████	██████████	██████████
710101	R706	Mod 05 - Option Period One - Incremental Funding - 2410a Authority is hereby invoked (O&MN,N)					
710102	R706	Mod 06 - Option Period One - Incremental Funding - 2410a (O&MN,N)					
7102	R706	Option Period One Labor (Fund Type - TBD)	██████	█	██████████	██████████	██████████
710201	R706	Mod 05 - Option Period One - Incremental Funding (WCF)					
710202	R706	Mod 08 - Option Period One - Incremental Funding (SCN)					
7103	R706	TI 006 Naval Sea Logistics Center Inventory Assessment Support (WA) (WCF)	██████	█	██████████	██████████	██████████
710301	R706	Mod 11 - Option Period One - Incremental Funding (WCF)					
7105	R706	TI007 Reliability Engineering Readiness Based Sparing (RBS) Modeling (WCF)	██████	█	██████████	██████████	██████████

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
710501	R706	Mod 12 - Option Period One Incremental Funding (WCF)					
7200	R706	Option Period Two Labor (Fund Type - TBD)	██████	█	██████████	██████████	██████████
7201	R706	Option Period Two Labor - 2410a Authority is hereby invoked (O&MN,N)	██████	█	██████████	██████████	██████████
7202	R706	Option Period Two Labor (WCF)	██████	█	██████████	██████████	██████████
720201	R706	Option Year Two Labor (WCF)					
7203	R706	Option Year Two Labor (WCF)	██████	█	██████████	██████████	██████████
720301	R706	Option Year Two Labor (WCF)					
7204	R706	Option Year Two Labor (O&MN,N)	██████	█	██████████	██████████	██████████
720401	R706	Option Year Two Labor (O&MN,N)					
7300	R706	52.217-8 - Labor (Fund Type - TBD) Option	██████	█	██████████	██████████	██████████

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
9000	R706	Base Period ODC (Fund Type - TBD)	██████	█	██████████
900001	R706	Base Period - Incremental Funding (O&MN,N)			
9100	R706	Option Period One ODC (Fund Type - TBD)	██████	█	██████████
910001	R706	Mod 05 - Option Period One - Incremental Funding - 2410a Authority is hereby invoked (O&MN,N)			
910002	R706	Mod 06 - Option Period One - Incremental Funding - 2410a Authority is hereby invoked (O&MN,N)			
9200	R706	Option Period Two ODC (Fund Type - TBD)	██████	█	██████████
9201	R706	Option Year Two ODC - 2410a Authority is hereby invoked (O&MN,N)	██████	█	██████████
9203	R706	Option Year Two Labor (WCF)	██████	█	██████████
920301	R706	Option Year Two ODC (WCF)			
9300	R706	52.217-8 - ODC (Fund Type - TBD) Option	██████	█	██████████

All clauses incorporated by reference and full text in the Basic IDIQ Contract apply to this Solicitation/Task Order, as applicable, in addition to those added here.

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HQ B-2-0007 LIMITATION OF COST OR LIMITATION OF FUNDS LANGUAGE (NO DATE)

The clause entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF FUNDS" (FAR 52.232-22), as appropriate, shall apply separately and independently to each separately identified estimated cost.

(End of Text)

HQ B-2-0014 PAYMENTS OF FEE (S) (COMPLETION) (NAVSEA) (MAY 1993)

(a) For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in cost-plus-award-fee type contracts, "fixed fee" in cost-plus-fixed fee type contracts for completion and phase type contracts.

(b) The Government shall make payments to the Contractor, subject to and in accordance with the clause in this contract entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE", (FAR 52.216-10), as applicable. Such payments shall be equal to [REDACTED]

[REDACTED] (for the Option per 52.217-8) of the allowable cost of each invoice submitted by and payable to the Contractor pursuant to the clause of this contract entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7), subject to the withholding terms and conditions of the "FIXED FEE" or "INCENTIVE FEE" clause, as applicable (percentage of fee is based on fee dollars divided by estimated cost dollars, including facilities capital cost of money). Total fee(s) paid to the Contractor shall not exceed the fee amount(s) set forth in this contract.

(c) In the event of discontinuance of the work under this contract, or any specified phase of the contract, in accordance with the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22) or "LIMITATION OF COST" (FAR 52.232-20), as applicable, the fee shall be equitably adjusted by mutual agreement to reflect the diminution of work. If the adjusted fee is less than the sum of all fee payments made to the Contractor under this contract, the Contractor shall repay the excess amount to the Government. If the adjusted fee exceeds all payments made to the Contractor under this contract, the Contractor shall be paid the additional amount, subject to the availability of funds. In no event shall the Government be required to pay the Contractor any amount in excess of the funds obligated under this contract at the time of the is continuance of work.

(d) Fee(s) withheld pursuant to the terms and conditions of this contract shall not be paid until the contract has been modified to reduce the fee(s) in accordance with paragraph (c) above, or until the Procuring Contracting Officer has advised the paying office in writing that no fee adjustment is required.

(End of Text)

HQ B-2-0021 CONTRACT SUMMARY FOR PAYMENT OFFICE (COST TYPE) (FEB 1997)

This entire contract is cost type.

(End of Text)

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

All clauses incorporated by reference and full text in the Basic IDIQ Contract apply to this Solicitation/Task Order, as applicable, in addition to those added here.

SUBPART 5237.1—SERVICE CONTRACTS GENERAL

5237.102-90 Enterprise-wide Contractor Manpower Reporting Application (ECMRA)

The contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Naval Sea Logistics Center via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) S, Utilities ONLY;
- (5) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

HQ C-1-0001 DATA REQUIREMENTS (NAVSEA)(SEP 1992)

The data to be furnished hereunder shall be prepared in accordance with the Contract Data Requirements List, DD Form 1423, Exhibit A, attached hereto.

(End of Text)

HQ C-2-0014 CONTRACTOR'S PROPOSAL (NAVSEA) (MAR 2001)

(a) Performance of this contract by the Contractor shall be conducted and performed in accordance with detailed obligations to which the Contractor committed itself in proposal dated 05 October 2016 in response to NAVSEA Solicitation No. N00024-13-R-3180

(b) The technical volume(s) of the Contractor's proposal is incorporated by reference and hereby made subject to the provisions of the "ORDER OF PRECEDENCE" (FAR 52.215-8) clause of this contract. Under the "ORDER OF PRECEDENCE" clause, the technical volume of the Contractor's proposal referenced herein is hereby designated as item (f) of the clause, following "the specification" in the order of precedence.

(End of Text)

HQ C-2-0037 ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA) (JUL 2000)

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

(d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in

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its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Contract Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The Contractor further agrees that, during the performance of this contract and for a period of three years after completion of performance of this contract, the Contractor, any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any recompetition for those systems, components or services furnished pursuant to this contract. As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the Contractor may, with the authorization of the cognizant Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest; it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract for the convenience of the Government if determined to be in the best interest of the Government.

(g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this contract for default.

(h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this contract for default.

(i) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

(l) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

(End of Text)

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HQ C-2-0059 UPDATING SPECIFICATIONS AND STANDARDS (NAVSEA) (AUG 1994)

If, during the performance of this or any other contract, the contractor believes that any contract contains outdated or different versions of any specifications or standards, the contractor may request that all of its contracts be updated to include the current version of the applicable specification or standard. Updating shall not affect the form, fit or function of any deliverable item or increase the cost/price of the item to the Government. The contractor should submit update requests to the Procuring Contracting Officer with copies to the Administrative Contracting Officer and cognizant program office representative for approval. The contractor shall perform the contract in accordance with the existing specifications and standards until notified of approval/disapproval by the Procuring Contracting Officer. Any approved alternate specifications or standards will be incorporated into the contract.

(End of Text)

NAVAL SEA LOGISTICS CENTER (NAVSEALOGCEN)

LOGISTICS MANAGEMENT SERVICES

PERFORMANCE WORK STATEMENT

1. BACKGROUND

1.1. The Naval Sea Logistics Center (NAVSEALOGCEN) serves as a technical agent for developing, maintaining, and assessing life-cycle logistics support policies, procedures and data systems. NAVSEALOGCEN provides an interface between engineering and logistics, and performs a wide range of acquisition and sustainment life cycle logistics support functions.

2. OBJECTIVE

2.1. NAVSEALOGCEN is procuring logistics management services for assistance in executing its mission to provide life-cycle logistics support solutions for US Naval systems.

3. SCOPE

3.1. The contractor shall provide qualified personnel, and incidental materials necessary to effectively and efficiently support NAVSEALOGCEN in providing life cycle logistics support for assigned projects. Support shall be provided in the areas of Logistics Management identified in this Performance Work Statement (PWS). In addition, the resulting Task Order will utilize Technical Instructions (TI) to provide clarifying information regarding this PWS.

4. LOGISTICS MANAGEMENT TASKING

4.1. **Product Support Management** – Assist NAVSEALOGCEN in planning, developing and providing Integrated Product Support for assigned systems: ensuring life-cycle supportability consideration. Develop, review, document, assess and apply all Integrated Logistics Support elements in the Integrated Logistics Support Plan (ILSP) (CDRL A001) and other required Integrated Product Support documentation. Assist in the development and implementation of Performance-Based Product Support strategies (also referred to as Performance Based Logistics) that include Business Case Analyses (BCA) (CDRL A002), Performance Based Agreements (PBA) (CDRL A003), Product Support Integration and key DoD Performance Based Life Cycle Support measures: Operational Availability (Ao), Mission Reliability, Logistics Footprint, etc.

4.2. **Configuration Management (CM)** – Provide assistance to NAVSEALOGCEN in the development and implementation of CM processes and products to satisfy operational availability requirements including CM Planning, Identification, Change Management, Configuration Status Accounting, Validations, Verifications and Audits. Provide on-site logistics services to support CM and Validation projects at NAVSEALOGCEN detachment sites in Portsmouth, VA, Jacksonville, FL, or San Diego, CA. Required logistics services may include: Configuration Data Manager (CDM) functions as outlined in the NAVSEA Technical Specification 9090-700 (series), system and equipment site validation, Item Unique Identification verification and marking, Logistics Assessments, and Program Management Reviews. The contractor will accomplish these tasks using standard NAVSEA electronic applications and tools such as the Configuration Data Manager's Database - Open Architecture (CDMD-OA), Revised Alternative Dataflow - WEB (RADWEB), NAVY Data Environment (NDE), Ship Configuration and Logistics Information System (SCLISIS), etc. Contractors are required to maintain current SCLISIS Personnel Qualification Standard certification.

4.2.1 **Configuration Planning and Identification** - Participate in the systems engineering technical reviews associated with configuration identification such as Preliminary Design Reviews and Critical Design Reviews. Document the appropriate baselines (allocated, functional and product) and the processes and policies to adequately manage configuration changes. Prepare configuration data as input to various status accounting toolsets; e.g. CDMD-OA, Ship Change Document records to NDE, Naval Air Systems Command's (NAVAIR) Technical Directive Status Accounting and the US Coast Guard's (USCG) Vessel Logistics System. Provide support and expertise for using NDE, Naval Aviation Logistics Command Management Information System and other Navy/USCG approved systems.

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As Built Configuration Lists and Configuration Data Lists shall be submitted as required. (CDRLs A004 and A005)

4.2.2. **Configuration Data Management (CDM)** - Provide Hull, Mechanical, Electrical, Electronics, Ordnance and Information Technology professional logistics services in support of NAVSEALOGCEN CDM tasking for designated units ashore and afloat.

4.2.2.1. Provide site validation and logistic document verification support to audit teams for CDM assigned platforms, systems and equipment using standard NAVSEA electronic applications and tools. Research, review and interpret installation drawings, technical manuals, logistics media, including Haystack and General Distribution Allowance Parts Lists, In-Service Engineering Agent and other CDM records and drawings in order to verify the accuracy of all parameters within configuration records. This technical support includes evaluation and resolution of technical issues at varying levels of difficulty. Update, format and correct configuration records utilizing work files in CDMD-OA to correct deficiencies discovered during the audit process. Configuration Audit Plans (CDRL A006) and Configuration Data Lists (CDRL A005) shall be submitted as required.

4.2.2.2. Provide specific and detailed knowledge of existing IT systems as they pertain to the management of data across multiple CDMD-OA and NDE database schemas, involving table-sizes, performance, and recommended methods for integrating data between disparate databases. Ensure all work file configuration records are in compliance with the guidelines of the SCLISIS Technical Specification 9090-700. Monitor SCLISIS software configuration updates and data entry. Configuration Data Lists (CDRL A005) shall be submitted as required.

4.2.2.3. When identified, report all modernization items without full logistics support documentation in a Technical Report to NAVSEALOGCEN for impact analysis and resolution. (CDRL A007)

4.2.2.4. Assist 3-M Coordinators as necessary to ensure required configuration data is properly entered in CDMD-OA, Shipboard Non-tactical Automated Data Processing (SNAP) and Naval Tactical Command Support System databases. Assist NAVSEALOCEN in providing CM training necessary to ensure timely and accurate submission of equipment configuration information via CDMD-OA/RADWEB and the SCLISIS process based on NAVSEALOGCEN developed PQS guidance.

4.2.3. **Configuration Reports and Data Processing** - Provide written correspondence and electronic updates using standard NAVSEA electronic applications and tools such as the CDMD-OA, RADWEB, NDE, etc. Provide monthly Technical Reports to track and monitor progress of projects and support the development of appropriate performance metrics. (CDRL A007)

4.3. **Design Interface** – Provide support for the development and implementation of Design Interface strategies to satisfy operational availability requirements that include Parts and Materials Selection, Testability and Diagnostics, and Reliability, Availability, Maintainability, and Cost applications. The Design Interface Strategy shall be submitted as required. (CDRL A008)

4.4. **Sustainment Engineering** – Provide support for the development and implementation of Sustainment Engineering strategies to satisfy operational availability requirements that include Reliability Growth Management, Corrosion Prevention Control Program, Diminishing Manufacturing Sources and Material Shortages and Failure Reporting and Corrective Action System. The Sustainment Engineering Strategy shall be submitted as required. (CDRL A009)

4.5. **Supply Support** – Provide support for the development and implementation of Supply Support strategies that satisfy operational availability requirements that include Supply Support Plan, Sparing Levels, Supply Chain Management, Asset Management Planning, Interim Support, and Automatic Identification Technology. Provide analysis and recommendations to ensure supply support policies and objectives are satisfied to meet operational availability requirements as described in Program Acquisition documentation. Conduct business case analyses as required to evaluate the effectiveness of Performance Based Logistics policies versus organic supply support normally provided by government activities. Prepare interim and long-term supply support plans, Users Logistics Support Summaries, and Diminishing Manufacturing Sources and Material Shortages Plans. (CDRL A010)

4.5.1. As the result of supply support logistics reviews, participate in provisioning meetings to include the planning, conduct and follow-up efforts to ensure all required supply provisioning actions are addressed to support platform operational readiness. As a product of these meetings, provide support for the review the adequacy of existing provisioning and allowance documentation to insure these reflect the product baseline and maintenance plan. In the case of either new construction or engineering changes to the product baseline, develop provisioning technical documentation and allowance recommendations. (CDRL A011)

4.6. **Maintenance Planning and Management** – Provide support for the development and implementation of Maintenance Planning and Management strategies to satisfy operational availability requirements. Conduct analyses to evolve and recommend maintenance requirements and tasks that include Maintenance Concept and Design Analysis, Condition Based Maintenance Plus, Maintenance Planning, Planned Maintenance Systems (PMS), Level of Repair Analyses (LORA), Reliability Centered Maintenance (RCM) analyses, and Failure Modes, Effects and Criticality Analyses. These analyses may include identifying the actions and support necessary to ensure the system attains the specified system readiness objectives. Develop preventive and corrective maintenance procedures. Assist in the validation and verification of maintenance procedures; address warranty considerations; provide analysis of the proposed work environments on the health and safety of maintenance personnel. Identify and provide analysis of corrosive materials impacts on design and maintenance efforts. Recommend specific criteria for repair, including testability, reliability, and maintainability; support equipment

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requirements; manpower skills; and facility requirements. (CDRL A012)

4.6.1. Support development and review of maintenance processes and procedures to ensure RCM is implemented in design, development and system lifecycle improvements. Address requirements for various reliability tasks and documentation during system development, test, production, and operation. (CDRL A012)

4.6.2. Collect and organize data developed during Maintenance Effectiveness Analyses, Maintenance Effectiveness Reviews, RCM analyses, and LORA into electronic, web-accessible repositories using either Adobe RoboHelp, Structured Query Language (SQL) databases, Microsoft Access, or other appropriate software applications. (CDRL A013)

4.6.3. Ensure the system maintenance concept addresses Environmental, Safety and Occupational Health (ESOH) with supporting documentation for all analysis of residual ESOH risks and control measures, to include safety releases. Ensure the ESOH hazards are identified and proper control measures are developed for residual risks accepted by the program manager. Provide support to ensure compliance with National Environmental Policy Act (NEPA)/E.O. 12114 requirements. (CDRL A014)

4.6.4. PMS Documentation Development and Maintenance - Provide engineering and technical support to develop, review, analyze, and maintain PMS documents; collect data; and respond to PMS program technical and non-technical feedbacks for all ships and shore activities assigned. Thoroughly research all tasks using available engineering, technical, and logistics data in order to support conclusions and recommendations. Maintain appropriate records in order to validate individual conclusions. Provide all available documentation as required by NAVSEALOGCEN. Maintain all maintenance planning data used to track the status of all PMS documentation in the PMS Management Information System (MIS). Provide support necessary to maintain the PMS MIS data. Accomplish PMS data entry and file transfer, creation of special reports, and conversion of electronic files into required formats. Complete all RCM tasks in accordance with the latest revision of MIL-P-24534 and MIL-STD 3034. (CDRL A015)

4.6.5. PMS Configuration and Distribution Management- Provide technical and logistics support and assist in quality assurance reviews of PMS documents; List of Effective Pages maintenance and development; mailing list maintenance; packaging, sorting, handling, and distribution of PMS documents; and installation of PMS documentation on board ships and shore activities. Provide technical and logistics support to ensure PMS documents are aligned with ship configuration. Provide technical support and install and maintain the shipboard PMS scheduling software, SKED; and provide training services to Fleet and shore activities. Provide monthly Technical Reports (CDRL A007) to track and monitor status of projects and progress toward completion including metrics and meeting minutes.

4.7. **Packaging, Handling, Storage, and Transportation (PHS&T)** – Provide support for the development, implementation and evaluation of PHS&T strategies to satisfy operational availability requirements that include PHS&T Plan, Supply Chain and Design Interface Integration, Reusable Containers, Asset Protection, Hazardous Material Management, Shelf Life Management, Wood Packaging Materials, Green/ Sustainable Packaging Materials, Transportability, and Testing. The contractor shall analyze Item Unique Identification (IUID) and Radio Frequency Identification (RFID) requirements for applicability as required. (CDRL A016)

4.8. **Product and Technical Data** – Provide support for the development, implementation and validation of Product & Technical Data strategies to satisfy operational availability requirements that include Technical Data Planning, Technical Data Management, Integrated Digital Environments, Product/Tech Data Packages, and Technical Publications. This data includes operational and maintenance technical manuals and procedures; engineering drawings; specifications; software and hardware configuration documentation; interface control documentation and commercial item descriptions to ensure the documentation meets the service's technical and programmatic requirements. Utilize the data available to evaluate data quality, equipment premature failures, or issues, additional training needs, and maintenance effectiveness with its impact on lifecycle. (CDRL A017)

4.9. **Interactive Electronic Technical Manuals (IETM) and Hardcopy Manuals** – Support the development, review and update of IETM. When reviewing and updating IETMs, the contractor shall review the IETM against a paper copy of the technical manual/engineering changes and system related technical documents to ensure all IETM data is accurate and consistent with most recent program updates and changes. Conduct Validation and Verification performing equipment checks as necessary to provide independent review of IETM. Update and develop IETM to accurately reflect the most accurate equipment configuration. Perform a thorough proofreading of IETM to ensure components (text, tables and graphics) are included and there are no scanning or spelling errors. These IETMs shall be developed using a Standard Graphics Markup Language (SGML) editor or Adobe software and the current approved Document Type Definition ensuring all Technical Manual Contract Requirements are met. Develop drawings and graphics as required using AUTOCAD or other appropriate software. Develop IETM or paper changes and revisions to resolve Technical Manual Deficiency Reports (TMDER) as requested. Research and assemble all information pertinent to the resolution of the TMDERs and will develop IETM changes and/or revisions utilizing SGML format or develop paper changes/revision. (CDRL A018)

4.10. **Illustrated Parts Breakdown (IPB)** - Develop, revise, validate and maintain IPB documentation for system hardware and software. Assist with validation and verification of the engineering and product data. This data includes operational and maintenance requirements procedures, technical manuals and procedures; engineering drawings; specifications; software and hardware configuration documentation; interface control documentation and commercial item descriptions to ensure the documentation meets the service's technical and programmatic requirements. (CDRL A019)

4.11. **Support and Test Equipment (S&TE)** – Provide support for the development and implementation S&TE strategies that satisfy operational availability requirements that include S&TE planning, minimization of new S&TE introduction, Support Equipment

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Requirement Documents, Test, Measurement and Diagnostic Equipment, Automatic Test Systems, Metrology and Calibration, Special Purpose Electronic Test Equipment Requirements List, preservation and storage of unique tooling. Provide analysis and recommendations to ensure support equipment logistics objectives are satisfied to meet operational availability requirements. These analyses shall include common, peculiar, general/special purpose electronic test equipment and calibration requirements associated with these types of support equipment. Review requirements for common and special tools and provide recommendations to the project for inclusion into the appropriate supply support and maintenance documentation. (CDRL A020)

4.12. **Training and Training Support** – Provide support for the development and implementation of Training and Training Support strategies that include Training Planning Process Methodologies, Front End Analyses, Naval Training System Plans, Naval Training Systems, Integrated Learning Environments, Total Force Manpower Management System, Web Based/Embedded Training, Review program training plans to confirm the programmed training meets operational availability objectives and thresholds. Develop training documents as requested by NAVSEALOGCEN. Access various training databases to provide analyses; e.g. Navy Training Management and Planning System, etc. Assist with configuration management decisions related to technical training equipment, training devices and simulators. Understand ship environment to facilitate effective training and troubleshooting. Utilize state of the art means to support worldwide training of fleet assets while minimizing classroom and travel expenses. Provide training material and outlines as requested. (CDRL A021)

4.13. **Manpower and Personnel** – Provide support for the development and implementation of Manpower & Personnel strategies that include Human Systems Integration analyses and plans, Manpower Estimates, ESOH Evaluations, and Hazardous Material Management. Review program manpower requirements to validate and verify the programmed manning meets operational availability objectives and thresholds. Access various manpower and personnel databases to provide analyses; e.g. Total Force Manpower Management System, etc. Provide analysis of shipyard manpower including regional maintenance and depot activities and personnel resource management. The Manpower and Personnel Plan (CDRL A022), HSI Plan (CDRL A023), PESHE Review (CDRL A024) and HAZMAT Management Plan (CDRL A025) shall be submitted as required.

4.14. **Facilities** – Provide support for the development and implementation of Facilities strategies that include Facility Planning for Systems Engineering Technical Reviews and Independent Logistics Assessments, Facilities Requirements Documents, Platform Basic Facilities Requirements, Training System Installation Plan, Site Surveys, evaluation of existing facilities, New Construction, MILCON, Integration (Ship/Air/Ground Systems/C4I). Evaluate facility requirements for program supportability. Evaluate current state facility conditions against future requirements. Interface with various facility and civil engineering field activities during the course of this task. Develop Facilities Requirements Documents which define site facility requirements required prior to fielding of new weapon systems, technical training equipment, training devices, simulators and platforms. (CDRL A026)

4.15. **Computer Resources and Software Support** – Provide support for the development and implementation of Computer Resources and Software Support strategies that include Computer and Software Security Plans, Program Protection Plans, Software Development Plans, Functional and testing requirements, Software Support Activity, Data Management, System Reliability, and Automated Information System support. (CDRL A027)

4.16. **Logistics Policy and Process Support** - Provide technical expertise for review, consolidation of policies related to NAVSEALOGCEN's mission and areas of responsibility in support of the Naval Sea Systems Command (Assistant Deputy Commander for Logistics) and other NAVSEALOGCEN customers such as, NAVAIR, Space and Naval Warfare Command (SPAWAR), Program Executive Offices, U.S. Coast Guard and Military Sealift Command. Provide technical support and assistance to customer organizations, and assess policies, standards, guidelines, or procedures to ensure full logistics operational readiness. Provide implementation recommendations to support logistics readiness analyses by developing comprehensive logistics tools for tracking operational readiness and availability. Participate in maintenance effectiveness reviews, provisioning conferences, technical manual in-process reviews and training content reviews. (CDRL A028)

4.17. **Logistics Assessments and Technical Reviews** - Support NAVSEALOGCEN in developing a gap analysis of logistics requirements against the "to be" logistics deliverables of the product baseline of platforms and weapon systems. The gap analysis shall identify required critical item logistics elements, provide a detailed analysis of those logistics items' current status, provide a report identifying logistics gaps, and document options for remediation of those gaps with estimated levels of effort and timelines. Propose gap remediation actions as a result of the assessments and reviews. This gap remediation shall include a description of the logistics gap and its impact on mission readiness, a description of the efforts required to support missing or incomplete logistics, an estimated timeline and resources required for resolving the gap and any recommended workarounds for gap remediation given the time critical needs for the gap. Provide solutions and products including, technical manuals, training materials and curriculum, planned and corrective maintenance procedures, engineering and operational operating procedures as identified by NAVSEALOGCEN. (CDRL A029)

4.18. **Logistics Project Planning and Management** – Assist NAVSEALOGCEN in developing project management documentation. Collect and coordinate information for use in executive level briefings. Provide support for development and analysis of project plans, project processes and performance metrics. Assist with planning, coordinating, conducting and recording project management meetings. Assist with project monitoring and control efforts, including critical path management and plans of action and milestones. Provide technical recommendations for program documentation in accordance with DoD 5000.1 and DoD 5000.2 and SECNAV 5000.2. Documents shall be delivered as required and may include Tradeoff Studies (CDRL A030), Earned Value Management Plans (CDRL A031), Cost Estimates (CDRL A032), Product Support Budget Reviews (CDRL A033), Acquisition Plans (CDRL A034), Market

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Research (CDRL A035), Production Scheduling Plans (CDRL A036), Quality Assurance Plans (CDRL A037), Briefing Packages (CDRL A038), Project Plans (CDRL A039), Process Flowcharts (CDRL A040), Performance Metrics (CDRL A041), Meeting Plans (CDRL A042), Meeting Reports (CDRL A043), Critical Path Analyses (CDRL A044) and Plan Of Action and Milestones (CDRL A045).

4.19. **Integrated Logistics Support (ILS)** - Assist NAVSEALOGCEN in providing ILS for assigned systems throughout the system life cycle by translation of ILS requirements into logistics support documents. Assist in achieving life cycle logistics supportability objectives including logistics interface with technology insertion, new developments and major upgrade programs and DMSMS issues. Documents shall be submitted as required and may include Total Ownership Cost Reduction Plans (CDRL A046), Reliability Plans (CDRL A047), Manning Estimate Reports (CDRL A048), Naval Training Systems Plans (CDRL A049), and DMSMS Plans (CDRL A050).

4.20. **Systems Engineering (SE)** - Assist NAVSEALOGCEN in the development, implementation and sustainment of SE strategies that satisfy operational availability requirements. Including Systems Engineering Plans (SEP), System Engineering Management Plans (SEMP), and Systems Operational Effectiveness (SOE) model. Provide the SEP (CDRL A051), SEMP (CDRL A052), and SOE Model (CDRL A053) as required.

4.21. **Requirements Analysis** - Assist NAVSEALOGCEN in tracing Specific Performance Documents, Segment and Element Specifications, Interface Control Documents, Interface Requirements Specifications, Measures of Effectiveness, and Measures of Suitability to system requirements. Submit for update and review the Requirements Definition (CDRL A054) and Requirements Traceability Analysis (CDRL A055) as required.

4.22. **Independent Design Reviews** - Participate in independent design reviews involving in-depth investigation and analysis of a system, subsystem, or equipment for the purpose of identifying problem areas, technical deficiencies, and recommended design solutions. An independent design review team is usually composed of a varied team of government employees, industry representatives, and support Contractors who have sufficient expertise to conduct the analyses. Reviews will encompass examination of top level requirements and specifications, reliability, maintainability, and availability data, suitability of equipment/system for intended purpose, operational characteristics, human factors, safety, cost, size, and weight. At the conclusion of the independent design review, prepare and submit a comprehensive report of the findings and recommendations including redesign proposals. (CDRL A056)

4.23. **Special Studies** - Perform special studies on ships, ship systems and shipboard equipment. These studies involve the solution of problems that degrade the operational performance of hull, mechanical, and electrical systems, and related equipment which go beyond the narrow scope of technical changes and product improvements. Solutions will consider improvements in shipboard operator/maintainer training, integrated logistic support documentation, spare parts support, and repair recommendations. Such non-technical improvements may be accomplished in conjunction with or as alternatives to product improvements. Solution development involves interim as well as long term or final fixes and the analysis of available data to determine, identify, and control trends. At the conclusion of the study, prepare and submit a comprehensive report of the findings and recommendations (CDRL A057).

4.24. **Risk Management** – Assist NAVSEALOGCEN in performing platform, system, subsystem and component risk assessments including identification, data collection, analysis, reporting and mitigation recommendations. The assessment quantifies the probability of occurrence and consequence of occurrence of the risks, taking into account the severity of the risk as it relates to the overall program mission. Risk mitigation plans must monitor/track and reduce or eliminate risks to achieve program goals. At the conclusion of the assessment, prepare and submit a Risk Analysis (CDRL A058) and Risk Mitigation Plan (CDRL A059)

4.25. **In-Service Engineering and Technical Support** - Provide engineering, technical, quality assurance and IT Functional support to NAVSEALOGCEN by reviewing and responding to engineering and technical issues generated during the manufacture, storage, use, maintenance and disposal of navy material, including Level I, SUBSAFE, Deep Submergence System – Scope of Certification, Critical Safety Items, Military Sealift Command, SPAWAR, Defense Logistics Agency and non-level material in accordance with applicable requirements. Develop and review Technical Data Packages for Level I, SUBSAFE, Deep Submergence System – Scope of Certification, Critical Safety Items, Military Sealift Command, SPAWAR, Defense Logistics Agency and non-level material in accordance with applicable requirements. Review and provide analysis of Integrated Logistics Data for Military Sealift Command and SPAWAR material in accordance with applicable requirements. Prepare and submit for review Level 1 SUBSAFE Technical Data Packages (CDRL A060) and Integrated Logistics Data Analyses (CDRL A061)

4.26. **Test and Evaluation (T&E)** - Provide technical and engineering assistance to NAVSEALOGCEN personnel for Test and Evaluation activities. Assistance may be required to provide input on the development and review of Test & Evaluation Master Plans (CDRL A062), evaluation of Engineering Development Models (CDRL A063), review of Engineering Change Proposals (CDRL A064), Test Plan Reviews (CDRL A065), and Test Results Reviews (CDRL A066).

4.27. **Production Management** - Provide support for Production Management strategies resulting in effective use of resources to produce on-schedule the required number of end units that meet specified quality, performance, and cost requirements, that include Industrial Resource Analysis, Producibility Assessment, Producibility Engineering, Production Readiness Reviews, Legacy System Engineering Support and Planning, Production Engineering, Industrial Preparedness Planning, Post Production Planning, Productivity Enhancement, Production Industrial Quality, Quality Engineering, Supplier Performance, Technical Data Analysis, Metrics Support of Industrial Activities, and Auditing of Supplier Oversight and Agency Compliance. Prepare and submit Production Readiness Reviews

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(CDRL A067), Engineering and Production Analyses (CDRL A068) and Production Management Plans (CDRL A069) as directed.

5. GENERAL REQUIREMENTS

5.1. All changes to the PWS shall be authorized by the Contracting Officer by means of a properly executed modification. Contractors shall immediately and before taking action, notify the Contracting Officer if a TI is issued which they believe changes the requirements of the PWS.

5.2. Task Order Modification: Changes to the general scope of the task order will be made in accordance with FAR 52.243-2 Changes – Cost Reimbursable. The Contractor shall not perform work that is considered to be outside of the scope of the requirements of this task order without benefit of a fully executed modification issued by the Contracting Officer. For actions requested by Government personnel other than the Contracting Officer that the Contractor considers outside of the scope of the requirements of this task order, the Contractor shall notify both the COR and the Contracting Officer in writing within 48 hours providing the date, nature, and circumstances of the conduct regarded as a change.

5.3. Digital Data Management. The contractor shall be responsible for the digital generation, reception and electronic delivery of data. All data shall be developed, managed, used, and exchanged electronically to the greatest extent practicable. The contractor shall maintain compatibility with the World Wide Web (WWW) browser, electronic mail (e-mail), and software used by NAVSEALOGCEN throughout the life of the task order. NAVSEALOGCEN uses Microsoft Office products and Adobe Acrobat. Controlled Unclassified Information (CUI), as defined in DD254 (Contract Security Classification Specification) Attachment 1, transmitted via email must be encrypted to the current Department of Defense (DoD)/Department of Navy (DON) standard employing PKI credentials. Classified data shall not be transmitted electronically on unclassified network.

5.4. Controlled Unclassified Information (CUI), i.e. For Official Use Only, Business Sensitive, etc., is not authorized for public release and cannot be placed on a publicly accessible web site or web server. All emails containing such information or attachments must be appropriately marked and digitally signed and encrypted when being transmitted within Navy networks or outside a Navy network to or from an approved contractor email address. Transmission of CUI to personal email accounts (AOL, Yahoo, Hotmail, Comcast, Gmail, etc.) is strictly prohibited.

5.5. E-mail. E-mail shall be used to facilitate the transfer of unclassified data only. Use of e-mail shall not relieve the contractor from compliance with other areas of this task order requiring other types of communication.

5.6. Delivery. Items submitted electronically shall be in accordance with paragraph 5.3 Digital Data Management above and the specific Contract Data Requirements List (CDRL). If deliveries to the Government are unreadable or unacceptable, the Government will notify the contractor, and the contractor shall correct any problems and resubmit. The contractor shall only recognize comments received from the Contracting Officer's Representative (COR) or the Contracting Officer. Items not delivered electronically shall be delivered using best commercial practice.

5.7. CDRL items are specified in Contract Exhibit A. Whenever a CDRL requirement is referenced in this PWS, the CDRL number is provided.

5.8. Inspections of the Schedule of Deliverables shall be based on the standards in the Performance Requirements Summary (PRS) in section 5.9 below. Any re-work required to meet AQLs or contract requirements shall be performed at no additional cost to the Government.

5.9. Performance Requirements Summary (PRS)

5.9.1. The Contractor shall furnish performance metrics that shall establish the approach the Contractor shall use to monitor the quality of the products and results required to complete this effort.

5.9.2. See Appendix B: Performance Based Matrix

5.9.3. If performance falls below the AQL specified, the COR shall document the instance(s), coordinate with the Contracting Officer and advise the Contractor. The Contractor will be requested to review the documentation and provide a written response on how performance will be corrected in the future.

5.10. Quality Management System. The contractor shall have or establish a quality management system manual (CDRL A070) that reflects their Quality Control Program. A copy shall be provided to the Contracting Officer and COR within twenty (20) calendar days after task order award.

5.11. Quality Assurance Plan. The Quality Assurance Plan (CDRL A076) will ensure the products or services conform to the specified contract technical requirements as defined in the PWS; provide and maintain an inspection system acceptable to the government covering the services under the contract; and implement procedures to identify and prevent defective services from recurring. The contractor shall develop quality control procedures that address the areas identified in the Acceptable Quality Levels (AQLs) identified in the section 5.7 paragraphs contained herein. A copy shall be provided to the Contracting Officer and COR within twenty (20) calendar days after task order award.

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5.12. Management Plan. The contractor shall establish and maintain a management program during contract performance, incorporating details of all major paragraphs (4.X) of the PWS. The management plan (CDRL A071) must reflect an understanding of all tasks and performance objectives specified in this PWS and describe an approach to satisfy these requirements. At a minimum, the plan shall identify all contractor resources; i.e., equipment, material, supplies, and staffing plan on how these resources will enable the contractor to meet performance objectives. The management plan (CDRL A071) is due to the COR 45 Days after Award.

5.13. STAFFING. The Contractor's team shall align itself to support the program with an efficient mix of personnel utilizing an effective combination of experience and technical expertise. The Contractor shall provide an adaptable, flexible team structure that is best suited to accomplishing both planned and emergent tasks. Emphasis shall be placed on a team structure that also maximizes productivity, efficiency, and accountability. The Contractor must execute the scope of work that provides for high quality, timely and well-integrated support services while incorporating the proper mix and demonstrate the most effective use of personnel.

6. REPORTING REQUIREMENTS

6.1. Task Order level Monthly Reports: The contractor will be required to submit a monthly status report (CDRL A072) to the COR starting no later than forty-five (45) days after issuance of task order and by the 15th (fifteenth) of each month thereafter for the previous month. The report shall contain the following elements:

6.1.1. Cost Summary including funds depletion estimates and a summary of work completed during the reporting period based on efforts by functional area to the 4.x.x. level of the PWS by funded Contract Line Item Number (CLIN)/Sub Line Item Number (SLIN).

6.1.2. Current or anticipated problems/deficiencies and recommended solutions.

6.1.3. Milestones completed and next milestones to be completed.

6.2. Task Order level Monthly Expenditure Reports: The contractor will be required to submit a weekly expenditure report (CDRL A073) to the COR titled 6.2. Monthly Depletion Report starting no later than forty-five (45) days after issuance of task order and by 15^{Th(fifteenth)} of each month thereafter for the previous month. The report shall contain the following elements:

6.2.1. Cost Summary including funds depletion estimates based on efforts during the reporting period by funded CLIN, Project, and PWS functional area.

6.2.2. CLIN Ceiling, funded amount, Total funds expended, Average Weekly Spend Rate, Depletion Date, and Estimate at Completion (EAC) of the current task order period of performance.

6.2.3. The report will also indicate when CLIN and Project will be 75% expended in accordance with FAR 52.232-20 Limitation of Cost or FAR 52.232-22 Limitation of Funds as applicable. Note: Inclusion of this information into this report does not replace the requirements of the vendor under the Limitation of Costs and Limitation of Funds clauses contained in the contract.

6.3. TI level Monthly Reports: The contractor will be required to submit a monthly status report (CDRL A074) to the COR and TI Technical Point of Contact starting no later than thirty (30) days after issuance of TI and by the 15th (fifteenth) of each month thereafter for the previous month. The report shall contain the following elements:

6.3.1. Cost Summary including funds depletion estimates and a summary of work completed during the reporting period based on TI and associated funded Contract Line Item Number (CLIN)/Sub Line Item Number (SLIN).

6.3.2. Current or anticipated problems/deficiencies and recommended solutions.

6.3.3. Milestones completed and next milestones to be completed.

6.4. TI level Monthly Expenditure Reports: The contractor will be required to submit a weekly expenditure report (CDRL A075) to the COR and TI Technical Point of Contact titled TI (XX) Monthly Depletion Report starting no later than thirty (30) days after issuance of TI and by 15^{Th (fifteenth)} of each month thereafter for the previous month. The report shall contain the following elements:

6.4.1. Cost Summary including funds depletion estimates based on efforts during the reporting period by allocated SLIN's for the TI.

6.4.2. TI level -SLIN Ceiling, funded amount, Total funds expended, Average Weekly Spend Rate, Depletion Date, and Estimate at Completion (EAC) of the current task order period of performance.

6.4.3. The report will also indicate when SLIN's allocated for the TI will be 75% expended in accordance with FAR 52.232-20 Limitation of Cost or FAR 52.232-22 Limitation of Funds as applicable. Note: Inclusion of this information into this report does not replace the requirements of the vendor under the Limitation of Costs and Limitation of Funds clauses contained in the contract.

6.5. Deliverables and reports relating to specific projects delivered by the Contractor to the Government under this contract shall prominently show the contract and task order number on the cover of the report.

6.5.1. Report Format if not specified otherwise should include at a minimum the following, as required if applicable:

1. Cover sheet to include Marking of Reports Per HQ D-2-0008 (see Section D for full clause).

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2. Introduction to subject materials and tasks performed and completed
3. Attendees: Name and Contact Info of Personnel Involved
4. Time, Date, Location of meeting or event
5. Resources, Data and information specific to report
6. Requirements, Milestones, Progress
7. Issues, Concerns
8. Recommendation
9. Resolution
10. Conclusion

6.6. Material procured by the Contractor in performance of this contract shall be transferred using a DD 1149 within the timeframes for project efforts or for items used by the contractor no later than 10 calendar days after completion of the period of performance of this contract.

6.7. Unclassified reports generated as part of this effort will be marked with the following distribution statement.

6.7.1. "DISTRIBUTION STATEMENT D. Distribution authorized to the Department of Defense and U.S. DoD contractors only administrative/operational use July 2010. Other requests shall be referred to NAVSEALOGCEN, LMS."

7. GENERAL INFORMATION

7.1. LOCATION OF WORK – With the exception of the site specific hour's estimate below the majority of tasks can be performed at a commercial/ contractor location. Travel to Mechanicsburg, PA, Washington DC, Norfolk, VA, San Diego, CA, Portsmouth, NH, Puget Sound, WA and Jacksonville, FL or within a local commuting distance of these locations may be required.

7.1.1.

Base Period	HOURS AT SPECIFIC SITES			
	Mechanicsburg PA	Norfolk VA	San Diego CA	Various Naval Warfare Centers (NWCs) TBD
Labor Categories				
Logistics Analyst 1		15440	5840	
Logistics Analyst 2		1920	1920	
Logistics Analyst 3				8800
Logistics Analyst 4		1920		
Program Manager 4		100	100	30
Engineer III	4500			
Functional Specialist 2		50	50	

7.1.2.

Option One	HOURS AT SPECIFIC SITES			
	Mechanicsburg PA	Norfolk VA	San Diego CA	Various NWCs TBD
Labor Categories				
Logistics Analyst 1		15440	5840	
Logistics Analyst 2		1920	1920	
Logistics Analyst 3				10800
Logistics Analyst 4		1920		
Program Manager 4		100	100	30
Engineer III	2000			
Functional Specialist 2		50	50	

7.1.3.

Option Two	HOURS AT SPECIFIC SITES			
	Mechanicsburg PA	Norfolk VA	San Diego CA	Various NWCs TBD
Labor Categories				
Logistics Analyst 1		■	■	
Logistics Analyst 2		■	■	
Logistics Analyst 3				■
Logistics Analyst 4		■		
Program Manager 4		■	■	■
Engineer III	■			
Functional Specialist 2		■	■	

7.1.4.

Clause 52.217-8	HOURS AT SPECIFIC SITES			
	Mechanicsburg PA	Norfolk VA	San Diego CA	Various NWCs TBD
Labor Categories				
Logistics Analyst 1		■	■	
Logistics Analyst 2		■	■	
Logistics Analyst 3				■
Logistics Analyst 4		■		
Program Manager 4		■	■	■
Engineer III	■			
Functional Specialist 2		■	■	

7.2. Office Space. If the tasking requires the contractor to work within NAVSEALOGCEN, the Government will provide work space, telephone, computer, and office supplies. If the tasking does not require the contractor to work within NAVSEALOGCEN, the contractor shall be responsible for providing their own office space and office equipment to complete the tasking.

7.3. Hours of operation

7.3.1. Normal hours of operation at NAVSEALOGCEN are from 0600 to 1800 Eastern Time Zone, Monday through Friday, except Federal holidays. Alternate work schedules used by the contractor must not negatively impact contract deliverables or project schedules. Some areas identified in Section C Paragraph 4 may require extended support hours which NAVSEALOGCEN will identify in advance as needed on a case by case basis.

7.3.2. NAVSEALOGCEN is closed on Federal Holidays. Contractor personnel performing on-site services will normally not be expected to work on-site in NAVSEALOGCEN sites during this time frame.

7.4. Government Furnished Resources. The Contracting Officer's Representative (COR) shall provide the contractor with government furnished resources required to support performance of the effort in this task order. When applicable, the COR will determine the value and administer distribution of the items to the contractor. Upon completion of the task, the COR will coordinate appropriate return/disposal actions. The contractor shall return/dispose of the items as directed by the COR.

7.4.1. The Contractor and any employee or consultant of the Contractor is prohibited from using US. Government facilities, equipment and/or information for any purpose except as specifically described herein and related to this task order. Contractor personnel shall not divulge or release data or information developed or obtained in performance of this contract until made public by the Government, except to authorized Government personnel. The contractor shall not use, disclose, or reproduce proprietary data other than as required in the performance of this contract.

7.5. Overtime. The Government must provide authority in advance for overtime use. The contractor shall provide a monthly accounting of overtime hours for which an overtime premium is paid with respective justification. The COR will maintain oversight of Overtime usage in accordance with FAR 22.103-4(h) by monitoring the amount of Overtime used by CLIN on a monthly basis and looking for trends in Overtime usage. Overtime in excess of approved amounts that is not approved in advance shall not be authorized for payment.

7.6. Travel Costs and Responsibilities

7.6.1. All contractor travel under this PWS shall require prior authorization by the Contracting Officer or Contracting Officers Representative (COR). The contractor must submit a "travel request" to include: The purpose of the trip, number of travelers, number of

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days/nights, destination (to and from), name of travelers, and estimates for hotel, air, rental car, per diem, and any other expenses. All contractor travel requests must conform to the Joint Travel Regulations found at www.defensetravel.dod.mil/site/travelreg.cfm. If approved, all travel will be identified to the contractor through use of TIs issued by the Contracting Officer or COR identifying purpose, dates, and locations of travel.

7.6.2. If travel, domestic or overseas, is required, the Contractor shall be responsible for making all needed arrangements for its personnel. This includes, but is not limited to, medical examinations; immunizations; passports, visas, etc. and security clearances. If any work will take place on a U.S. Navy vessel, the Contractor shall obtain boarding authorization for all contractor personnel from the Commanding Officer of the vessel. Authorization shall be obtained prior to boarding. Reimbursement of Travel Costs, if applicable, will be in accordance with HQ B-2-0020 Travel Costs – Alternate I (NAVSEA)(DEC 2005) of the basic contract.

7.6.3. There may be situations where contractor employees and government employees travel together in government vehicles, or in vehicles rented by the government under the terms of the U.S. Car Rental Agreement (currently available at <https://www.defensetravel.dod.mil/Docs/CarRentalAgreement.pdf>) the government has with various rental car companies. In such situations, contractor employees may only be passengers (not drivers) in such vehicles. If a contractor employee is a passenger in a government vehicle or a vehicle rented by the government, it would be on a “no additional cost to the government” basis. If a contractor employee is a passenger in a government vehicle, the contractor shall indemnify and hold the government harmless from all liability resulting from personal injury, death or damage to property which may occur as a result of such joint travel. When a contractor is a passenger in a vehicle rented by the government, liability would be limited to the terms set out in the U.S. Car Rental Agreement in effect at the time of any incident.

7.7. Security requirements

7.7.1. Contractor personnel supporting this task order who require access to classified Spaces, Equipment, or Documents will require a security clearance equivalent to the level of access required to complete assigned duties as outlined in the DD254 Attachment 1 to Section J.

7.7.2. Security clearances requirements are outlined in the DD254 Attachment 1 to Section J. Some of the contractor personnel supporting this Task Order will require a security clearance level of up to Secret. Written approval from the Government Contracting Officer is required prior to subcontracting.

7.7.2.1. Spaces: Up to Secret

7.7.2.2. Equipment: Up to Secret

7.7.2.3. Documents: Up to Secret

7.8. Security Education: Cleared contractor personnel supporting this task order who are embedded in Government work spaces are required to participate in the command’s security education program as outlined in the DD254 Attachment 1 to Section J.

7.9. Information Assurance: Contractor personnel supporting this task order who require access to DoD Information Systems are required to receive and complete initial IA orientation awareness training before being granted access to the system(s), and annual IA awareness training to retain access as outlined in the DD254 Attachment 1 to Section J.

7.10. Operations Security (OPSEC) requirements: Performance under this contract requires the contractor to adhere to Operations Security (OPSEC) requirements. Explanation of these requirements is detailed in the Operations Security Guide for Defense Contractors included as ATTACHMENT 10 in Section J. Under the Operations Security Guide for Defense Contractors, the vendor will be required to submit a Contractor developed OPSEC Plan (CDRL A077).

7.11. Governmental Supervision of Contractor Employees

7.11.1. The Government will not supervise or otherwise direct Contractor employees. The Government will inspect Contractor performance in accordance with the Quality Assurance Surveillance Plan and any other clauses included in the contract or Task Order.

7.12. Mandatory Training

7.12.1. The government requires on board contractors to participate in certain mandatory training requirements. It is the responsibility of the contractor to ensure that these training requirements are met and properly reported to the COR. Examples of mandatory training include, but are not limited to, Personally Identifiable Information (PII), Information Assurance, Antiterrorism briefing, OPSEC, and Trafficking in Persons basic awareness training. These mandatory training requirements will be identified to the Contractor by the COR or Contracting Officer.

7.13. Safety

7.13.1. The Contractor shall comply with the latest applicable federal and state laws, regulations and management plans and requirements regarding occupational safety and health. In the event that safety laws, regulations or requirements change during the term of the contract,

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the contractor is required to comply as such laws come into effect. While working on government facilities the contractor shall follow all local regulations and guidance for workplace safety.

7.14. Notification of Personnel Changes

7.14.1. The Contractor shall promptly notify the COR and Contracting Officer in 45 business days., prior to making any changes to key personnel identified in section 7.15. If replacing any personnel, the Contractor shall adhere to the following: when adding personnel, the new person's qualifications are equal to or better than the core capabilities for that specific labor category in the contract. Written confirmation by the Contractor to the COR is required after an initial phone notification within 24-hours of any change to key personnel. This includes, but is not limited to, name changes, resignations, terminations, and reassignments (e.g., to another contract).

7.14.2. With regard to key personnel, all Contractor notifications must provide the name and departure date for the incumbent leaving, a complete resume for the proposed substitute, and any other pertinent information requested by the Contracting Officer, and required by the 5252.237-9106 Substitution of Personnel (SEP 1990) Clause. The Government shall be provided the opportunity to review the proposed substitution regarding qualifications, security matters or any other concerns, which could, in its opinion, affect performance under this task order. This provision does not, in any way, abrogate the Contractor's authority to hire or assign personnel as it sees fit, or its responsibility to fill positions with qualified personnel.

7.14.3. The Contractor shall notify the Contracting Officer and Information Systems Security Department of any change in access requirements for its employees no later than 24-hours after any personnel change occurs. This includes name changes, resignations, terminations, and transfers to other Contractors. The Contractor shall provide the following information: full name, social security number, effective date, and reason for change.

7.15. **Key Personnel.** Key Personnel are required to be staffed by the contractor and require government approval for change or replacement. Key Personnel are identified as:

7.15.1. Logistics Analyst 4 - the program requires a minimum of 1 logistics analyst with the desired qualifications are a Bachelor's degree or its equivalent with 12 or more years of experience in logistics. Note: .75 year experience = 1 year education.

7.15.2. Program Manager 4 - the program requires a minimum of 1 logistics program manager with the desired qualifications are a Master's degree or its equivalent with 15 or more years of experience in logistics Note: .75 year experience = 1 year education.

8. Organizational Conflict of Interest

8.1. As part of this effort, DoN requires NAVSEALOGCEN to avoid Organizational Conflicts of Interest (OCIs), see Appendix C.

9. Non-Disclosure Agreement

9.1. The Contractor shall sign one version of the Non-Disclosure Statement, Appendix D on behalf of the company, only if applicable, and shall also ensure that all staff assigned to, including all subcontractors and consultants, or performing on this Task Order execute and adhere to the terms of the non-disclosure statement, protecting the procurement sensitive information of the Government and the proprietary information of other contractors. Assignment of staff who have not executed this statement or failure to adhere to this statement shall constitute default on the part of the Contractor.

10. Confidentiality/Personal Service

10.1. Confidentiality: Work on this Task Order may require some access to Privacy Act Information. Such access shall require adherence to the Privacy Act, Title 5 of the U.S. Code, Section 552a and applicable agency rules and regulations. Contractor personnel shall not divulge or release data or information developed or obtained in performance of this contract until made public by the Government, except to authorized Government personnel. The Contractor shall not use, disclose, or reproduce proprietary data other than as required in the performance of this contract.

10.2. Personal Service: The use of a SEAPORT-e Task Order to satisfy this requirement is in the best interest of the government, economic and other factors considered, and this task order is not being used to procure personal services which are prohibited by FAR Part 37.104 titled Personal Services Contract. The contractor is specifically prohibited from performing functions which are defined as inherently governmental functions (See FAR 7.503) and require performance by Government employees in order to retain essential control and responsibility.

10.3. In accordance with DFARS 211.106, there shall be a clear distinction between Government employees and service contractor employees. Service contractor employees shall identify themselves as contractor personnel by introducing themselves or being introduced as contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. In addition, contractor personnel shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence.

11. Special Considerations

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11.1. Paperless Contracting: All contractual documents (i.e. task orders and modifications) related to the instant procurement are considered to be “issued” by the Government when copies are either deposited in the mail, transmitted by facsimile, or sent by other electronic commerce methods, such as email. The Government’s acceptance of the Contractor’s proposal constitutes bilateral agreement to “issue” contractual documents as detailed herein.

12. Period of Performance

12.1. The period of performance shall be 12 (twelve) months from date of award. In addition this award will include two, one-year option periods

13. ELECTRONIC COST REPORTING AND FINANCIAL TRACKING (eCRAFT)

(a) The Contractor agrees to upload the Contractor's Funds and Man-hour Expenditure Reports in the Electronic Cost Reporting and Financial Tracking (eCRAFT) System and submit the Contract Status Report on the day and for the same timeframe the contractor submits an invoice into the Invoicing, Receipt, Acceptance, and Property Transfer (iRAPT) system. Compliance with this requirement is a material requirement of this contract. Failure to comply with this requirement may result in contract termination.

(b) The Contract Status Report indicates the progress of work and the status of the program and of all assigned tasks. It informs the Government of existing or potential problem areas.

(c) The Contractor's Funds and Man-hour Expenditure Report reports contractor expenditures for labor, materials, travel, subcontractor usage, and other contract charges.

(1) Access:

eCRAFT: Reports are uploaded through the eCRAFT System Periodic Report Utility (EPRU). The EPRU spreadsheet and user manual can be obtained at: <http://www.navsea.navy.mil/Home/Warfare-Centers/NUWC-Newport/Partnerships/Commercial-Contracts/Information-eCraft/> under eCRAFT information. The eCRAFT e-mail address for report submission is: Ecrafft.nuwc.npt.fct@navy.mil. If you have problems uploading reports, please see the Frequently Asked Questions at the site address above.

(2) Submission and Acceptance/Rejection:

The contractor shall submit their reports on the same day and for the same timeframe the contractor submits an invoice in iRAPT. The amounts shall be the same. eCRAFT acceptance/rejection will be indicated by e-mail notification from eCRAFT.

APPENDIX A: Table of Deliverables

NO.	Title	Frequency	Due Date	Para Ref.	CDRL #
1	Integrated Logistics Support Plan	As Required	As Required	4.10	A001
2	Business Case Analysis	As Required	As Required	4.10	A002
3	Performance Based Agreement	As Required	As Required	4.10	A003
4	As Built Configuration List	As Required	As Required	4.2.1	A004
5	Configuration Data List	As Required	As Required	4.2.1 4.2.2.1 4.2.2.2	A005
6	Configuration Audit Plan	As Required	As Required	4.2.2.1	A006
7	Technical Report	As Required	As Required	4.2.2.3 4.2.3 4.6.5	A007
8	Design Interface Strategy	As Required	As Required	4.30	A008
9	Sustainment Engineering Strategy	As Required	As Required	4.40	A009
10	Supply Support Strategies	As Required	As Required	4.50	A010
11	Provisioning Data Review	As Required	As Required	4.5.1	A011
12	Maintenance Plan	As Required	As Required	4.60 4.6.1	A012
13	Maintenance Analysis	As Required	As Required	4.6.2	A013
14	ESOH Review	As Required	As Required	4.6.3	A014
15	PMS Documentation	As Required	As Required	4.6.4	A015
16	PHS & T Plan	As Required	As Required	4.70	A016
17	Technical Data Plan	As Required	As Required	4.80	A017
18	Technical Manual Review	As Required	As Required	4.90	A018

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19	Illustrated Parts Breakdown	As Required	As Required	4.10	A019
20	Support and Test Equipment Plan	As Required	As Required	4.11	A020
21	Training Plan	As Required	As Required	4.12	A021
22	Manpower and Personnel Plan	As Required	As Required	4.13	A022
23	Human Systems Integration Plan	As Required	As Required	4.13	A023
24	PESHE Review	As Required	As Required	4.13	A024
25	HAZMAT Management Plan	As Required	As Required	4.13	A025
26	Facilities Plan	As Required	As Required	4.14	A026
27	Computer and Software Plan	As Required	As Required	4.15	A027
28	Draft Policy or Process	As Required	As Required	4.16	A028
29	Logistics Assessments	As Required	As Required	4.17	A029
30	Tradeoff Study	As Required	As Required	4.18	A030
31	Earned Value Management Plan	As Required	As Required	4.18	A031
32	Cost Estimate	As Required	As Required	4.18	A032
33	Budget Review	As Required	As Required	4.18	A033
34	Acquisition Plan	As Required	As Required	4.18	A034
35	Market Research	As Required	As Required	4.18	A035
36	Production Scheduling Plan	As Required	As Required	4.18	A036
37	Quality Assurance Plan	As Required	As Required	4.18	A037
38	Briefing Package	As Required	As Required	4.18	A038
39	Project Plan	As Required	As Required	4.18	A039
40	Process Flowchart	As Required	As Required	4.18	A040
41	Performance Metrics	As Required	As Required	4.18	A041
42	Meeting Plans	As Required	As Required	4.18	A042
43	Meeting Reports	As Required	As Required	4.18	A043
44	Critical Path Analysis	As Required	As Required	4.18	A044
45	Plan of Action and Milestones	As Required	As Required	4.18	A045
46	Total Ownership Cost Reduction Plan	As Required	As Required	4.19	A046
47	Reliability Plan	As Required	As Required	4.19	A047
48	Manning Estimate	As Required	As Required	4.19	A048
49	Naval Training System Plan	As Required	As Required	4.19	A049
50	Diminishing Manufacturing Sources and Material Shortages Plan	As Required	As Required	4.19	A050
51	Systems Engineering Plan	As Required	As Required	4.20	A051
52	Systems Engineering Management Plan	As Required	As Required	4.20	A052
53	Systems Operational Effectiveness Model	As Required	As Required	4.20	A053
54	Requirements Definition	As Required	As Required	4.21	A054
55	Requirements Traceability Analysis	As Required	As Required	4.21	A055
56	Independent Design Review Report	As Required	As Required	4.22	A056
57	Special Study Report	As Required	As Required	4.23	A057
58	Risk Analysis	As Required	As Required	4.24	A058
59	Risk Mitigation Plan	As Required	As Required	4.24	A059
60	Level 1 SS Technical Data Package Review	As Required	As Required	4.25	A060
61	Logistics Data Analysis	As Required	As Required	4.25	A061
62	Test and Evaluation Master Plan Review	As Required	As Required	4.26	A062
63	Engineering Development Model Evaluation	As Required	As Required	4.26	A063
64	Engineering Change Proposal Review	As Required	As Required	4.26	A064
65	Test Plan Review	As Required	As Required	4.26	A065
66	Test Results Review	As Required	As Required	4.26	A066
67	Production Readiness Review	As Required	As Required	4.27	A067
68	Engineering and Production Analysis	As Required	As Required	4.27	A068

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69	Production Management Plans	As Required	As Required	4.27	A069
70	Quality Management System Manual		20 Days after Award	5.10	A070
71	Management Plan		45 Days after Award	5.12	A071
72	Task Order level Monthly Report	Monthly	45 days after issuance of task order and by 15 TH of each month thereafter for the previous month	6.10	A072
73	Task Order Monthly Expenditure Report	Monthly	45 days after issuance of task order and by 15 TH of each month thereafter for the previous month	6.20	A073
74	TI level Monthly Report	Monthly	30 days after issuance of TI and by 15 TH of each month thereafter for the previous month	6.30	A074
75	TI Monthly Expenditure Report	Monthly	30 days after issuance of IT and by 15 TH of each month thereafter for the previous month	6.40	A075
76	Quality Assurance Plan		20 Days after Award	5.11	A076
77	Contractor developed OPSEC Plan	As Required	15 Days after Award	7.10	A077

APPENDIX B: PERFORMANCE BASED MATRIX

Standard	Performance Objective	Performance Standard	Acceptable Quality Level (AQL)	Monitoring Method	Incentive
1. Cost	(a) Vendor shall demonstrate Cost Control For Non-Firm Fixed Price Orders. Cost deviations from quotation are explained to the satisfaction of the Government.	(a) Vendor monthly progress report addresses any cost deviations for the period.	(a) Any cost deviation details are delivered to the Government POC for the Contract 92% of the time with the monthly progress report for the period. Vendor shall justify cost deviations to the satisfaction of the Government POC for the Contract 100% of the time.	(a) 100% review of vendor monthly progress reports.	Positive performance evaluation/ Negative performance evaluation
	(b) Vendors invoices shall be timely, accurate, and complete.	(b) Accurate and complete invoices are submitted in accordance with the terms of the contract.	(b) Vendor shall submit 92% of all invoices in a timely manner, free of errors, and provide complete information without rework.	(b) 100% review of vendor invoices.	Positive performance evaluation/ Negative performance evaluation
2. Schedule	(a) Vendor shall demonstrate schedule control through progress towards completion on a project level basis.	(a) Progress Demonstrated	(a) Vendor monthly reports clearly demonstrate project progress 92% of the time.	(a) 100% review of vendor monthly progress reports.	Positive performance evaluation/ Negative performance evaluation
	(b) Vendor shall submit deliverables/CDRLs by the required due date.	(b) On-Time Delivery	(b) Vendor shall submit 95% of all contract deliverables in accordance with the contract schedule.	(b) 100% review of vendor deliverable receipt dates against due dates.	Positive performance evaluation/ Negative performance

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					evaluation
3. Quality	(a) Vendor deliverables/CDRLs are submitted in accordance with the terms of the contract and are of an acceptable quality level.	(a) Vendor Deliverables are rated Satisfactory.	(a) The average of all vendor deliverable ratings is satisfactory, with no more than 2 "final" unsatisfactory deliverable ratings per year.	(a) 100% review and rating of vendor deliverables.	Positive performance evaluation/ Negative performance evaluation
	(b) Monthly Progress Reports adequately detail any significant discussions/issues related to performance.	(b) Progress Reports address significant issues identified.	(b) Monthly Reports address performance issues 100% of the time.	(a) 100% Review of progress reports.	Positive performance evaluation/ Negative performance evaluation
4. Business Relations	(a) Vendor is responsive to all Government phone calls and emails related to significant matters (Cost, Schedule, and Performance).	(a) Vendor responds to Government requests within 2 business days.	(a) Vendor responds to all requests within 2 business days 95% of the time.	(a) Tracking, logging, and review of vendor response to requests.	Positive performance evaluation/ Negative performance evaluation
	(b) Vendor advises Government of vulnerability to fraud or active fraud. For contracts valued at \$5M or more, the vendor must also comply with the requirements of FAR 52.203-13 (Contractor Code of Business Ethics and Conduct (APR 2010))	(b) Vendor advises Government of vulnerability to fraud or active fraud within 15 days of identification.	(b) Vendor advises Government 100% of the time within 15 days of identification of fraud.	(b) Review of vendor fraud reports	Positive performance evaluation/ Negative performance evaluation
5. Key Personnel (KP) Management	(a) Vendor advises Government promptly when KP will require replacement.	(a) Vendor notifies Government within 30 business days when KP replacement is required.	(a) Vendor advises Government of KP replacement requirements within 30 business days 95% of the time.	(a) Review of requests for KP replacement	Positive performance evaluation/ Negative performance evaluation
	(b) Vendor replaces KP with personnel that meet contract requirements.	(b) KP replacements are qualified for position	(b) Vendor submits resumes for KP replacements 100% of the time.	(b) Review of resumes	Positive performance evaluation/ Negative performance evaluation
	(c) Vendor replaces KP within 30 business days or as negotiated with Government.	(c) KP are replaced within 30 days	(c) KP are replaced within 30 business days or as negotiated 100% of the time.	(c) Comparison of notification date to replacement date.	Positive performance evaluation/ Negative performance evaluation
	(d) Vendor notifies Government promptly of any actual or potential Labor Disputes that may affect performance.	(d) Labor Disputes are reported within 7 days of identification.	(d) Labor Disputes are reported 100% of the time.	(d) Review of contractor notification of Labor Disputes.	Positive performance evaluation/ Negative performance evaluation
6. Utilization of Small Business (Applies only when Small Business Subcontracting Plan is required)	(a) Vendor small business subcontract reporting is timely, accurate, and complete.	(a) Accurate and complete reports are submitted in accordance with the terms of the contract.	(a) Vendor shall submit 92% of all Small Business Subcontract Reports in a timely manner, free of errors, and provide complete information without rework.	100% review of Subcontract Reports.	Positive performance evaluation/ Negative performance evaluation
	(b) Vendor meets all required subcontracting goals.	(b) Subcontracting reports clearly address contract subcontracting goals.	(b) Vendor meets the requirements of the contract subcontracting goals 100% of the time.	100% review of Subcontract Reports.	Positive performance evaluation/ Negative performance evaluation

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APPENDIX C: Organizational Conflict of Interest

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

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- (d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.
- (2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.
- (3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Contract Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).
- (e) The Contractor further agrees that, during the performance of this contract and for a period of three years after completion of performance of this contract, the Contractor, any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any re-competition for those systems, components or services furnished pursuant to this contract. As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the Contractor may, with the authorization of the cognizant Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.
- (f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract for the convenience of the Government if determined to be in the best interest of the Government.
- (g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this contract for default.
- (h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this contract for default.
- (i) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.
- (j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.
- (k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.
- (l) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.
- (m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

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(n) Compliance with this requirement is a material requirement of this contract.

APPENDIX D : Non-Disclosure Agreement

Non-Disclosure Agreement for Contractor Employees and Subcontractors

I, _____, am an employee of or a subcontractor to _____, a contractor acting under contract to the Naval Sea Logistics Center under Prime Contract No. _____, through Task Order _____. I understand that in the performance of this task, I may have access to sensitive or proprietary business, technical, financial, and/or source selection information belonging to the Government or other contractors. Proprietary information includes, but is not limited to, cost/ pricing data, Government spend plan data, contractor technical proposal data, independent government cost estimates, negotiation strategies and contractor data presented in negotiations, contracting plans and statements of work. I agree not to discuss, divulge, or disclose any such information or data to any person or entity except those persons directly concerned with the performance of this delivery order. I have been advised that the unauthorized disclosure, use or negligent handling of the information by me could cause irreparable injury to the owner of the information. The injury could be source sensitive procurement information of the government or proprietary/trade secret information of another company.

I understand that the United States Government may seek any remedy available to it to enforce this Agreement, including, but not limited to, application for a court order prohibiting disclosure of information in breach of this agreement. Court costs and reasonable attorney fees incurred by the United States Government may be assessed against me if I lose such action. I understand that another company might file a separate claim against me if I have misused its proprietary information.

In the event that I seek other employment, I will reveal to any prospective employer the continuing obligation in this agreement prior to accepting any employment offer.

The obligations imposed herein do not extend to information/data which:

- a) is in the public domain at the time of receipt or it came into the public domain thereafter through no act of mine;
- b) is disclosed with the prior written approval of the NAVSEALOGCEN designated Contracting Officer;
- c) is demonstrated to have been developed by _____, or me independently of disclosures made hereunder;
- d) is disclosed pursuant to court order, after notification to the NAVSEALOGCEN designated Contracting Officer;
- e) is disclosed inadvertently despite the exercise of the same reasonable degree of care a party normally uses to protect its own proprietary information.

I have read this agreement carefully and my questions, if any, have been answered to my satisfaction.

(Printed Name of Employee or Subcontractor)

Date

(Signature)

Organization

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(Witness Signature)

Date

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SECTION D PACKAGING AND MARKING

All clauses incorporated by reference and full text in the Basic IDIQ Contract apply to this Solicitation/Task Order, as applicable, in addition to those added here.

Packaging and Marking shall be in accordance with Section D of the IDIQ contract.

HQ D-1-0001 DATA PACKAGING LANGUAGE

Data to be delivered by Integrated Digital Environment (IDE) or other electronic media shall be as specified in the contract.

All unclassified data to be shipped shall be prepared for shipment in accordance with best commercial practice.

Classified reports, data, and documentation shall be prepared for shipment in accordance with National Industrial Security Program Operating Manual (NISPOM), DOD 5220.22-M dated 28 February 2006 with Change 1 dated 28 March 2013.

(End of Text)

HQ D-2-0008 MARKING OF REPORTS (NAVSEA) (SEP 1990)

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

- (1) name and business address of the Contractor
- (2) contract number
- (3) contract dollar amount
- (4) whether the contract was competitively or non-competitively awarded
- (5) sponsor:

██████████

████████████████████

████████████████████

(End of Text)

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SECTION E INSPECTION AND ACCEPTANCE

All clauses incorporated by reference and full text in the Basic IDIQ Contract apply to this Solicitation/Task Order, as applicable, in addition to those added here.

Inspection and Acceptance shall be in accordance with Section E of the IDIQ contract.

HQ E-1-0001 INSPECTION AND ACCEPTANCE LANGUAGE FOR DATA

Inspection and acceptance of all data shall be as specified on the attached Contract Data Requirements List(s), DD Form 1423.

(End of Text)

QUALITY CONTROL

1.0 QUALITY CONTROL

The Contractor is solely responsible for the quality of services provided. The Contractor is also liable for Contractor employee negligence, and any fraud, waste or abuse. As part of Program Management, the Contractor shall utilize a Quality Control Program to ensure that services are completed in accordance with acceptable principles of internal control, and meet specified, acceptable levels of quality. The operation of the Quality Control Program must be documented, maintained, and made available to the Contracting Officer's Representative (COR) upon request. At a minimum, the Contractor's Quality Control Program shall include an internal quality control and inspection system for required services. The job titles and organizational positions of the individuals who will conduct the inspections must be specified. There shall be a method to identify deficiencies in services that may occur and procedures to correct any deficiency in services that may occur. There shall be a file of information regarding inspections and other quality and internal control actions that documents the purpose of the inspection, the results of the inspection and any corrective action taken as a result of the inspection. Upon request, this file shall be made available to the Government during the period of performance.

2.0 QUALITY ASSURANCE

The Government will monitor the Contractor's performance. The Government reserves the right to review services to be provided, including those developed or performed at the Contractor's facilities, to determine conformance with performance and technical requirements. Government quality assurance will be conducted on behalf of the Contracting Officer. The COR will be appointed to coordinate the overall quality assurance of technical compliance.

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SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

7000	6/16/2016 - 6/15/2017
7001	9/13/2016 - 6/15/2017
7100	6/16/2017 - 6/15/2018
7101	6/16/2017 - 6/15/2018
7102	6/16/2017 - 6/15/2018
7103	4/16/2018 - 6/15/2018
7105	5/3/2018 - 6/15/2018
7200	6/16/2018 - 6/15/2019
7201	6/16/2018 - 6/15/2019
7202	6/16/2018 - 6/15/2019
7203	6/16/2018 - 6/15/2019
7204	6/16/2018 - 6/15/2019
9000	6/16/2016 - 6/15/2017
9100	6/16/2017 - 6/15/2018
9200	6/16/2018 - 6/15/2019
9201	6/16/2018 - 6/15/2019
9203	6/16/2018 - 6/15/2019

All clauses incorporated by reference and full text in the Basic IDIQ Contract apply to this Solicitation/Task Order, as applicable, in addition to those added here.

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

7000	6/16/2016 - 6/15/2017
7001	9/13/2016 - 6/15/2017
7100	6/16/2017 - 6/15/2018
7101	6/16/2017 - 6/15/2018
7102	6/16/2017 - 6/15/2018
7103	4/16/2018 - 6/15/2018
7105	5/3/2018 - 6/15/2018
7200	6/16/2018 - 6/15/2019
7201	6/16/2018 - 6/15/2019
7202	6/16/2018 - 6/15/2019
7203	6/16/2018 - 6/15/2019
7204	6/16/2018 - 6/15/2019
9000	6/16/2016 - 6/15/2017

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9100	6/16/2017 - 6/15/2018
9200	6/16/2018 - 6/15/2019
9201	6/16/2018 - 6/15/2019
9203	6/16/2018 - 6/15/2019

The periods of performance for the following Option Items are as follows:

7300	6/16/2019 - 12/15/2019
9300	6/16/2019 - 12/15/2019

Services to be performed hereunder will be provided at the contractor's facility, unless otherwise stated in Section C (PWS), paragraph 7.1.

CLAUSES INCORPORATED BY FULL TEXT:

**HQ F-2-0003 DATA DELIVERY LANGUAGE FOR SERVICES ONLY
PROCUREMENTS (NO DATE)**

All data to be furnished under this contract shall be delivered prepaid to the destination(s) and at the time(s) specified on the Contract Data Requirements List(s), DD Form 1423.

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SECTION G CONTRACT ADMINISTRATION DATA

All clauses incorporated by reference and full text in the Basic IDIQ Contract apply to this Solicitation/Task Order, as applicable, in addition to those added here.

Task Order Administration shall be in accordance with the basic contract and the following.

HQ G-2-0002 CONTRACT ADMINISTRATION DATA (NO DATE)

Enter below the address (street and number, city, county, state and zip code) of the Contractor's facility which will administer the contract if such address is different from the address shown on the SF 26 or SF 33, as applicable.

(End of Text)

HQ G-2-0003 CONTRACTING OFFICER'S REPRESENTATIVE (NO DATE)

CONTRACTING OFFICER'S REPRESENTATIVE: **TBD**

The Contractor shall forward a copy of all invoices to the Contracting Officer's Representative.

(End of Text)

HQ G-2-0004 PURCHASING OFFICE REPRESENTATIVE (NO DATE)

PURCHASING OFFICE
REPRESENTATIVE:

PROCUREMENT CONTRACTING
OFFICER

[REDACTED]

CONTRACT SPECIALIST

[REDACTED]

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) *Definitions.* As used in this clause—

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“Department of Defense Activity Address Code (DoDAAC)” is a six position code that uniquely identifies a unit, activity, or organization.

“Document type” means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

“Local processing office (LPO)” is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) *Electronic invoicing.* The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) *Document type.* The Contractor shall use the following document type(s).

COST VOUCHER

(2) *Inspection/acceptance location.* The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

DESTINATION / DESTINATION

(3) *Document routing.* The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	████████
Issue By DoDAAC	████████
Admin DoDAAC	████████
Inspect By DoDAAC	████
Ship To Code	████
Ship From Code	████
Mark For Code	████

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Service Approver (DoDAAC) [REDACTED]

Service Acceptor (DoDAAC) [REDACTED]

Accept at Other DoDAAC [REDACTED]

LPO DoDAAC [REDACTED]

DCAA Auditor DoDAAC [REDACTED]

Other DoDAAC(s) [REDACTED]

(4) *Payment request and supporting documentation.* The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) *WAWF email notifications.* The Contractor shall enter the e-mail address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

[REDACTED]

(g) *WAWF point of contact.*

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity’s WAWF point of contact.

- [REDACTED]

(2) For technical WAWF help, contact the WAWF helpdesk [REDACTED]

HQ G-2-0009 - SUPPLEMENTAL INSTRUCTIONS REGARDING ELECTRONIC INVOICING (NAVSEA) (APR 2015)

(a) For other than firm fixed priced contract line item numbers (CLINs), the Contractor agrees to segregate costs incurred under this contract/task order (TO), as applicable, at the lowest level of performance, either at the technical instruction (TI), sub line item number (SLIN), or contract line item number (CLIN) level, rather than on a total contract/TO basis, and to submit invoices reflecting costs incurred at that level. Supporting documentation in Wide Area Workflow (WAWF) for invoices shall include summaries of work charged during the period covered as well as overall cumulative summaries by individual labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of other direct costs (ODCs), materials, and travel, by TI, SLIN, or CLIN level. For other than firm fixed price subcontractors, subcontractors are also required to provide labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of ODCs, materials, and travel invoiced. Supporting documentation may be encrypted before submission to the prime contractor for WAWF invoice submittal. Subcontractors may email encryption code information directly to the Contracting Officer (CO) and Contracting Officer Representative (COR). Should the subcontractor lack encryption capability, the subcontractor may also email detailed supporting cost information directly to the CO and COR; or other method as agreed to by the CO.

(b) Contractors submitting payment requests and receiving reports to WAWF using either Electronic Data Interchange (EDI) or Secure File Transfer Protocol (SFTP) shall separately send an email notification to the COR and CO on the same date they submit the invoice in WAWF. No payments shall be due if the contractor does not provide the COR and CO email notification as required herein.

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[REDACTED]

[REDACTED]

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SECTION H SPECIAL CONTRACT REQUIREMENTS

All clauses incorporated by reference and full text in the Basic IDIQ Contract apply to this Solicitation/Task Order, as applicable, in addition to those added here.

NOTES:

1.0 PRIOR WRITTEN PERMISSION REQUIRED TO SUBCONTRACT

In accordance with the basic contract clause 52.244-2 Subcontracts, none of the services required by this task order shall be subcontracted to or performed by persons other than the contractor, the contractor's employees, or those subcontractors (as listed below) which were proposed and approved in the initial offer, without the prior written approval of the Contracting Officer.

[REDACTED]

2.0 KEY PERSONNEL

The following billets shall be considered key personnel. The contractor shall notify the Government of any changes regarding authority, responsibility, or key personnel changes made by the contractor during the period of performance in accordance with paragraph H-7, Substitution of Team Members and Substitution of Personnel, of the basic contract:

Position Name / Key Personnel

[REDACTED]
[REDACTED]
[REDACTED]

CLAUSES INCORPORATED BY REFERENCE:

252.227-7013 - Rights in Technical Data--Noncommercial Items (Feb 2014)

252.227-7014 - Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation (Feb 2014)

CLAUSES INCORPORATED BY FULL TEXT:

5252.202-9101 ADDITIONAL DEFINITIONS (MAY 1993)

As used throughout this Task Order, the following terms shall have the meanings set forth below:

- (a) DEPARTMENT - means the Department of the Navy.
- (b) REFERENCES TO THE FEDERAL ACQUISITION REGULATION (FAR) - All references to the FAR in this contract shall be deemed to also reference the appropriate sections of the Defense FAR Supplement (DFARS), unless clearly indicated otherwise.
- (c) REFERENCES TO ARMED SERVICES PROCUREMENT REGULATION OR DEFENSE

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ACQUISITION REGULATION - All references in this document to either the Armed Services Procurement Regulation (ASPR) or the Defense Acquisition Regulation (DAR) shall be deemed to be references to the appropriate sections of the FAR/DFARS.

(End of clause)

5252.216-9122 LEVEL OF EFFORT – ALTERNATE I (MAY 2010)

- (a) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work described in Sections B and C of this contract. The total level of effort for the performance of this contract shall be [REDACTED] total man-hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort.
- (b) Of the total man-hours of direct labor set forth above, it is estimated that [REDACTED] man-hours are uncompensated effort. Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.
- (c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this contract and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (i) below), or other time and effort which does not have a specific and direct contribution to the tasks described in Sections B and C.
- (d) The level of effort for this contract shall be expended at an average rate of approximately [REDACTED] hours per week. It is understood and agreed that the rate of man-hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.
- (e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man-hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

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(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man-hours of effort specified in paragraph (a) above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

(h) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man-hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man-hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the contract, the Contractor shall submit, in addition, in the case of a cost underrun; (5) the amount by which the estimated cost of this contract may be reduced to recover excess funds. All submissions shall include subcontractor information.

(i) Unless the Contracting Officer determines that alternative worksite arrangements are detrimental to contract performance, the Contractor may perform up to 10% of the hours at an alternative worksite, provided the Contractor has a company-approved alternative worksite plan. The primary worksite is the traditional "main office" worksite. An alternative worksite means an employee's residence or a telecommuting center. A telecommuting center is a geographically convenient office setting as an alternative to an employee's main office. The Government reserves the right to review the Contractor's alternative worksite plan. In the event performance becomes unacceptable, the Contractor will be prohibited from counting the hours performed at the alternative worksite in fulfilling the total level of effort obligations of the contract. Regardless of work location, all contract terms and conditions, including security requirements and labor laws, remain in effect. The Government shall not incur any additional cost nor provide additional equipment for contract performance as a result of the Contractor's election to implement an alternative worksite plan.

(j) Notwithstanding any of the provisions in the above paragraphs and subject to the LIMITATION OF FUNDS or LIMITATION OF COST clauses, as applicable, the period of performance may be extended and the estimated cost may be increased in order to permit the Contractor to provide all of the man-hours listed in paragraph (a) above. The contractor shall continue to be paid fee for each man-hour performed in accordance with the terms of the contract.

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RELATING TO THE NUCLEAR PROPULSION OF NAVAL SHIPS (APR 2015)

(a) The supplies specified to be delivered under this contract relate to the nuclear propulsion of naval ships.

(b) Equipment and technical data defined as Naval Nuclear Propulsion information (NNPI) under OPNAVINST N9210.3 of 7 June 2010 shall not be disclosed to foreign nationals.

(c) For other than equipment and technical data defined as NNPI in paragraph (b) above, except with the prior written consent of the Contracting Officer, or his designated representative, the Contractor shall not, at any time during or after the performance of this contract, transmit or authorize the transmittal of any equipment or technical data, as defined in paragraph (d) below, (1) outside the United States, or (2) irrespective of location, (i) to any foreign national, not working on this contract or any subcontract hereunder (ii) to any foreign organization (including foreign subsidiaries and affiliates of the Contractor), (iii) to any foreign Government, or (iv) to any international organization.

(d) As used in this requirement, the following terms shall have the following definitions:

(1) "United States" means the States, the District of Columbia, Puerto Rico, American Samoa, the Virgin Islands, Guam, and any areas subject to the complete sovereignty of the United States;

(2) "equipment" means all supplies of the kind specified to be delivered under this contract, all component parts thereof, and all models of such supplies and component parts; but "equipment" does not include standard commercial supplies and component parts, and models thereof;

(3) "technical data" means all professional, scientific, or technical information and data produced or prepared for the performance of this contract, or on or for the operation, maintenance, evaluation, or testing of any contract item, whether or not the information and data were specified to be delivered under this contract including, without limitation, all writings, sound recordings, pictorial reproductions, and drawings or other graphical representations; but "technical data" does not include such information and data on standard commercial supplies and component parts to the extent that the information and data do not relate to the use, operation, maintenance, evaluation and testing of such supplies and component parts in or in connection with any item, or component parts thereof, specified to be delivered under this contract.

(e) The Contractor agrees to insert in all subcontracts under this contract provisions which shall conform substantially to the language of this requirement, including this paragraph (e).

(f) Notwithstanding any other provisions of this requirement, this requirement shall not apply (1) where the transmittal or authorization for the transmittal of equipment or technical data is to be made pursuant to a contract or agreement to which the United States is a party; and (2) where the transmittal is to be of equipment or technical data which the Contracting Officer, or his designated representative, has declared in writing to the Contractor to be thereafter exempt from this requirement.

(End of Text)

5252.232-9104 ALLOTMENT OF FUNDS (JAN 2008)

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract

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line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

CPFF/CPIF/ODC			
ITEM	ALLOTTED TO COST	ALLOTTED TO FEE	EST. POP THROUGH
7000	██████████	██████████	
9000	██████████	██████	
9100	██████████	██████	

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLIN(s)/SLIN(s) 7001, 7101, 7102, 7103, 7105, 7201, 7202, 7203, 7204, 9201, 9203 are fully funded and performance under these CLIN(s)/SLIN(s) is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20).

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

(End of clause)

5252.237-9106 SUBSTITUTION OF PERSONNEL (SEP 1990)

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement.

(b) All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least forty-five (45) days, or ninety (90) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include: (1) an explanation of the circumstances necessitating the substitution; (2) a complete resume of the proposed substitute; and (3) any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

(End of Text)

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5252.242-9115 TECHNICAL INSTRUCTIONS (APR 2015)

(a) Performance of the work hereunder may be subject to written technical instructions signed by the Contracting Officer and the Contracting Officer's Representative specified in Section G of this contract. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual statement of work.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the contract. Technical instructions may not be used to: (1) assign additional work under the contract; (2) direct a change as defined in the "CHANGES" clause of this contract; (3) increase or decrease the contract price or estimated contract amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the contract.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the contract or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of this contract.

(d) Nothing in the foregoing paragraph shall be construed to excuse the Contractor from performing that portion of the contractual work statement which is not affected by the disputed technical instruction.

C.106 QUALIFIED U.S. CONTRACTORS FOR EXPORT-CONTROLLED TECHNICAL DATA

(a) By Department of Defense (DOD) Directive 5230.25 (hereinafter referred to as "the Directive"), a program was established to allow Qualified U.S. Contractors to obtain export-controlled technical data under certain conditions. A "Qualified U.S. Contractor" is a private individual or enterprise (hereinafter described as a "U.S. Contractor") that, in accordance with procedures established by the Under Secretary of Defense for Research and Engineering, certifies, as a condition of obtaining export-controlled technical data subject to the Directive from the Department of Defense, that:

(1) The individual who will act as recipient of the export-controlled technical data on behalf of the U.S. Contractor is a U.S. citizen or a person admitted lawfully into the United States for permanent residence and is located in the United States;

(2) Such data are needed to bid or perform on a contract with the Department of Defense, or other U.S. Government agency, or for other legitimate business purposes in which the U.S. Contractor is engaged, or plans to engage. The purpose for which the data are needed shall be described sufficiently in such certification to permit an evaluation of whether subsequent

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requests for data are related properly to such business purpose.

(3) The U.S. Contractor acknowledges its responsibilities under U.S. export control laws and regulations (including the obligation, under certain circumstances, to obtain an export license prior to the release of technical data within the United States) and agrees that it will not disseminate any export-controlled technical data subject to the Directive in a manner that would violate applicable export control laws and regulations.

(4) The U.S. Contractor also agrees that, unless dissemination is permitted by the Directive, it will not provide access to export-controlled technical data subject to the Directive to persons other than its employees or persons acting on its behalf, without the permission of the DOD component that provided the technical data.

(5) To the best of its knowledge and belief, the U.S. Contractor knows of no person employed by it, or acting on its behalf, who will have access to such data, who is debarred, suspended or otherwise ineligible to perform under U.S. Government contracts; or has violated U.S. export control laws or a certification previously made to the Department of Defense under the provisions of the Directive.

(b) Private individuals or enterprises are certified as Qualified U.S. Contractors by submitting a DD Form 2345 to U.S./Canada Joint Certification Office, Defense Logistics Information Services, Federal Center, 74 Washington Avenue, North, Battle Creek, MI 49017-3084.

(c) Canadian contractors may be qualified in accordance with the Directive for technical data that do not require a license for export to Canada under section 125.12 of the International Traffic in Arms Regulations and sections 379.4(d) and 379.5(e) of the Export Administration Regulations, by submitting an equivalent certification to the DLSC.

(End of Text)

C.114 ACCESS TO GOVERNMENT INFORMATION SYSTEMS

Ref: SECNAVINST 5510.30A, Personnel Security Program, Chapters 5 and 6.

Personnel accessing government automated information systems (AIS) in the performance of contract work require a favorably adjudicated personnel security investigation, whether or not an actual security clearance is required. Personnel whose duties meet the criteria for an AIS Level 1 designation require a favorably adjudicated Single Scope Background Investigation (SSBI) or Periodic Review (PR) of the SSBI. The SSBI or PR must be updated every 5 years. A favorably adjudicated National Agency Check with Local Agency Check and Credit Check (NACLIC) for civilian personnel is required for AIS Levels 2 and 3. Additionally, Telecommunications Directive (NTD) 02-06, Information Assurance (IA) Training Requirement, DoDD 8570.01-M, Information Assurance Training, Certification, and Workforce Management Policy, and DoDI 8500.2 E3.3.7 require that all authorized users of DoD Information Systems receive initial IA awareness orientation as a condition of access and thereafter must complete annual IA refresher awareness training to maintain an active user account. Access requests to DoD IT systems will utilize OPNAV 5239/14 (July 2008) SAAR-N form.

(End of Text)

C.115 NAVAL NUCLEAR PROPULSION INFORMATION (NNPI) PROTECTION

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REQUIREMENTS

Ref: SECNAV M-5510.36, NAVSEAINST 5511.32C

Naval Nuclear Propulsion Information (NNPI) is all information, classified or unclassified, concerning the design, arrangement, development, manufacture, testing, operation, and repair of the propulsion plants onboard naval nuclear powered ships and prototypes, including the associated shipboard and shore-based nuclear support facilities. NNPI may be in the form of documents, drawings, photographs, physical components, or electronic media.

a. Classified NNPI: Classified NNPI consists of two types of information - Restricted Data (RD) and National Security Information (NSI).

(1) RD: In the Naval Nuclear Propulsion Program, RD is information associated with the production of energy in the nuclear core. A need-to-know and a FINAL clearance at the appropriate level are required for access to RD.

(2) NSI: Information defined in Executive Order 12958, as amended, which, if disclosed could be expected to cause damage to national security. A need-to-know and an interim or final clearance are required for access to NSI.

b. Unclassified NNPI: U-NNPI is information related to sensitive military technology, i.e. naval nuclear propulsion technology. Access to U-NNPI is limited to U.S. citizens with a need-to-know. No clearance is required for access to U-NNPI. U-NNPI is marked and handled as "NOFORN."

2. Definitions:

a. Foreign National: Per NAVSEAINST 5511.32C, a foreign national is any person not a United States citizen or a United States national (born in Puerto Rico, American Samoa, Guam or the U.S. Virgin Islands). Non-U.S. citizens or non-U.S. nationals permanently residing in the United States are considered to be foreign nationals. Individuals who are dual citizens (hold both a U.S. citizenship and the citizenship of some other country) shall have special controls.

b. Foreign Interest: Any foreign agency of a foreign government, or representative of a foreign government; any form of business enterprise or entity organized under the laws of any country other than the U.S. or its possessions, and any foreign national. United States citizens representing a foreign government, foreign nation or foreign private interests are considered to be a foreign national for industrial security purposes and the purpose of this restriction. In addition, any and all issue or release of such information beyond such necessary parties, whether or not ordered through an administrative or judicial tribunal, shall be brought to the attention of the Contracting Officer for his/her prior review and concurrence.

c. U.S. National. A person born in the United States or any of its territories, a person born abroad but having one or both parents who are themselves United States citizens, and a person who has met the requirements for citizenship as determined by the Immigration and Naturalization Service and has taken the requisite oath of allegiance (8 U.S.C. 1401).

3. Access/Use: When a contractor is provided documents (specifications, drawings, etc.) that are marked as containing NNPI/NOFORN, the information contained therein and generated as part

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of the contract shall be used only for the purpose stated in the contract. In no case shall such information be transmitted outside the company (unless such transmittals comply with the detailed guidance of the contract) or to any foreign national (as defined below) within the company. The documents shall be protected from unauthorized observation while in use and shall be kept secure so as to preclude access by any persons who do not have a legitimate need to view them. These documents shall not be copied unless done in conformance with the detailed guidance of the contract. All documents shall be promptly returned in their entirety, unless authorized for disposal or retention, following completion of the contract. Specific requirements for protecting NNPI are contained below.

4. Specific NNPI Protection Requirements:

a. All NNPI

(1) Only people who are U.S. citizens and have a "need-to-know" required to execute the contract shall be allowed access to NNPI. Only U.S. citizens (with a need-to-know) may access NNPI in any way, shape, or form.

(2) Documents will have the word NOFORN at the top and bottom of each page. The following warning statement will be on the cover sheet: "NOFORN - This document is subject to special export controls and each transmittal to foreign governments or foreign nationals may be made only with prior approval of the Naval Sea Systems Command." Documents originated in the course of work that reproduce, expand or modify marked information shall be marked and controlled in the same way as the original. Media such as video tapes, Disks, etc., must be marked and controlled similar to the markings on the original information.

(3) NNPI, classified and unclassified, must be destroyed as classified material using means identified in DoD 5220.22-M (NISPOM), paragraph 5-705.

b. U-NNPI

(1) When not in direct control of an authorized individual, U-NNPI must be secured in a locked container (e.g. file cabinet, safe, etc.). Access to the container must be such that only authorized persons can access it and compromise of the container can be visually detected. Containers must not have labels that indicate the contents. If U-NNPI is stored on a local drive, the computer must be secured in a locked room. If removed from the site, U-NNPI must remain in the personal possession of the individual. At no time may U-NNPI be left unattended in a home, motel room, automobile, sent with baggage, etc.

(2) U-NNPI may not be posted on websites, including intranets, unless approved by NAVSEA.

(3) U-NNPI may not be processed on networked computers with outside access, or emailed from same, unless the system has been approved by the Naval Sea Systems Command. If emailed from a NAVSEA approved system, the information must be encrypted using Federal Information Processing Standards (FIPS) 140-2 certified method (software or hardware) or NSA Type I encryption. NNPI may not be processed on personal computers (i.e., non-government or unapproved contractor computers) or put on Personal Digital Assistants (PDAs).

(4) U-NNPI may be faxed within the continental U.S. and Hawaii provided there is an authorized individual waiting to receive the document and properly control it. U-NNPI may not be faxed to

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facilities outside the continental U.S., including military installations, unless encrypted per current DoD encryption requirements.

(5) U-NNPI may be sent within the continental U.S. and Hawaii via first class mail in a single opaque envelope that has no markings indicating the nature of the contents.

(6) Hand carrying outside the continental U.S. or Hawaii is prohibited since disclosure to foreign nationals cannot be ensured. A government property pass is required to hand carry U-NNPI offstation. A courier card is required to hand carry C-NNPI off-station.

5. Questions regarding the handling of NNPI may be directed to the Defense Security Service or the Naval Undersea Warfare Center Division Keyport (NUWCDIVKPT) Security Office (see Block 16 on the DD254 for contact information). Report any of the following to NUWCDIVKPT:

- a. Attempts to elicit NNPI by unauthorized persons.
- b. Compromises of NNPI by unauthorized persons. This includes intentional or unintentional public release via such methods as theft, improper disposal (e.g. material not shredded, disks lost), placement on website, transmission via email, or violation of the information system containing U-NNPI.

(End of Provision)

C.121 CONTROLLED UNCLASSIFIED INFORMATION (INCLUDES FOR OFFICIAL USE ONLY INFORMATION)

Ref: (a) DoD Regulation 5200.01, DoD Information Security Program

(b) SECNAV M-5510.36, DON Information Security Program Manual

Contractor may be required to handle Controlled Unclassified Information (CUI). There are numerous types of CUI, e.g. documents with limited distribution statements, documents marked as For Official Use Only (FOUO), etc. The minimum level of protection for all CUI is adherence to FOUO protection standards. Distribution Statements (DS) and warning labels, such as the Arms Export Control Act Warning, identify additional protection requirements for a given document. Minimum FOUO protection requirements/controls applicable to the performance of this contract for CUI are listed below. Additional protection requirements, as marked on a given CUI document, are in addition to the standards listed.

1. Handling/Storage: Access to FOUO is limited to those needing it to conduct official business for the Department of Defense (DoD). FOUO information is not classified information, but requires extra precautions to ensure it is not released to the public. During business hours, reasonable steps shall be taken to minimize risk of access by unauthorized personnel. After business hours, FOUO information shall be stored in unlocked containers, desks, or cabinets if Government or Government-contracted building security is provided. If it is not, store in locked desks, file cabinets, bookcases, locked rooms, or similar items.

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2. Transporting/Transmitting/Release/Destruction: FOUO information shall be transported in a manner that prevents disclosure of the contents. FOUO information may be sent via USPS first-class mail, parcel post, or - for bulk shipments – 4th class mail. Electronic transmission of FOUO information (voice, data, or facsimile) shall be by approved secure communications systems. Transmission via unsecure fax is acceptable if an authorized person is standing by on the receiving end to take custody. All emails containing FOUO or attachments with FOUO must be digitally signed and encrypted when transmitted within a Navy network or to an approved contractor email address. Transmission of FOUO (i.e. any CUI) to personal email accounts (e.g. AOL, Yahoo, Hotmail, Comcast, etc.) is strictly prohibited. FOUO sent out of the contractor's facility electronically must be encrypted (DoD FIPS 140-2 standard). FOUO material shall not be released outside the contractor's facility except to representatives of DoD. When no longer needed, destroy FOUO by a method that precludes its disclosure to unauthorized individuals.

3. Markings: Unclassified documents (paper or electronic) generated in support of this contract which contain FOUO are to be marked "For Official Use Only" at the bottom on the outside of the front cover (if any), on each page containing FOUO information, and on the outside of the back cover (if any). Each paragraph containing FOUO information shall be marked as such. Within a classified document, an individual page with both FOUO and classified information shall be marked at the top and bottom with the highest security classification of information appearing on the page. Individual paragraphs shall be marked at the appropriate classification level, as well as unclassified or FOUO, as appropriate. Within a classified document, an individual page that contains FOUO information but no classified information shall be marked "For Official Use Only" at the top and bottom of the page, as well as each paragraph that contains FOUO information. Other records, such as photographs, films, tapes, or slides, shall be marked "For Official Use Only" or "FOUO" in a manner that ensures that a recipient or viewer is aware of the status of the information therein. DS on technical documents identify access restrictions. DS "B" through "D" preclude public release and while not marked as FOUO, are subject to all FOUO protection requirements, including the prohibition on unencrypted transmission over the public Internet.

C.123 SECURITY REQUIREMENTS FOR CONTRACTOR PERSONNEL

a. Permission to visit. Whenever Contractor personnel are required to perform work aboard a ship of U.S. Navy or associated Shore Facility, the Contractor shall submit a visit request via the Joint Personnel Adjudication System (JPAS) using the visiting ship/facility's SMO (example: NAVSEALOGCEN's SMO is 655384). If company does not have access to JPAS, a written request to visit must be sent to that ship/facility or ship Security Officer using the guidance below.

(1) For classified visits, the visit request shall include all information required by paragraph 6-100 of DOD 5220.22M Industrial Security Manual.

(2) For unclassified visits, the visit request shall include the following information on each person visiting the users agency's facility or ship. The request shall be on company letterhead stationery with company address/telephone number and provide the following information:

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Name: _____

Job Title/Position: _____

Government Security Clearance, if any: _____

SSN: _____

Date/Place of Birth: _____

Citizenship: _____

Current Residence Address: _____

Length of Visit (if known) _____

Additional access information: http://www.cnic.navy.mil/Kitsap/CNICP_A233976

b. Citizenship. No employee or representative of the contractor shall be admitted to any facility or ship of the U.S. Navy unless satisfactory proof of citizenship of the United States can be furnished. If citizenship cannot be verified via JPAS an I9 Employment Eligibility Verification form may be required.

c. Compliance with Security Regulations.

(1) The Contractor shall comply with the security regulations in force at NAVSEALOGCEN and Host Facilities . Company-granted clearances are not valid for access to restricted areas or information. If access to these areas or information is involved, contractor personnel must possess a Government-granted clearance based on formal investigative actions. Contractor personnel may be required to fill out a form regarding involvement with alcohol or dangerous drugs, police records, relative living abroad, and personal foreign travel as a condition for receiving a clearance.

(2) If applicable, special security provisions for access to classified information are set forth in the attached DD Form 254, Contract Security Classification Specifications.

(3) It is the Contractor's responsibility to collect and account for all personnel identification passes/badges and vehicle passes issued to his employees when no longer needed. The Contractor must return all passes/badges to the facility security office within three (3) days of the separation of an individual from employment on this contract.

(4) It is the Contractor's responsibility to assure that his employees are aware of, and comply with, the security requirements of the facility or ship as set forth in the contract and as explained at the pre-award conference, if applicable. Noncompliance by an individual can result in denial of access to the facility or ship.

(5) If a Contracting Officer's Representative (COR) is appointed in this contract, a listing of persons employed on the contract indicating that they have been briefed on the facility/ship security requirements shall be submitted to the COR within 14 days after award of the contract. The list is in addition to that shown in paragraphs a, b, and c above. The list shall also include a description of all company vehicles, including road equipment and office supply trailers, to be employed on the facility, along with license numbers, if applicable. The Contractor shall promptly notify the COR of any changes to the list.

(6) Per SECNAV M-5510.36, contractor employees working in government spaces are

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subject to the activity's security education program. Such employees at NAVSEALOGCEN must review each NUWCDIVKPT Security Training Quarterly (STQ) Bulletin and report same to the company's Training or Facility Security Officer. Contractor employees with SECRET or higher clearances must attend one counterintelligence briefing annually. Briefings are conducted quarterly and are advertised in the STQ.

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SECTION I CONTRACT CLAUSES

All clauses incorporated by reference and full text in the Basic IDIQ Contract apply to this Solicitation/Task Order, as applicable, in addition to those added here.

Note: All clauses incorporated by reference and full text in the basic IDIQ contract apply to this Task order, as applicable, in addition to those added here.

SERVICE CONTRACT ACT WAGE ADJUSTMENT: Upon exercise of each Option Year, an updated Service Contract Act (SCA) Wage Determination will be incorporated into the task order. If incorporation of the updated SCA Wage Determination causes a cost overrun, the cost overrun shall be processed in accordance with FAR 52.232-20, Limitation of Cost, or 52.232-22, Limitation of Funds, as applicable. Note that fee shall not be allowed for a cost overrun resulting from the incorporation of the updated SCA Wage Determination.

CLAUSES INCORPORATED BY REFERENCE:

52.204-19	Incorporation by Reference of Representations and Certifications (Dec 2014)
52.209-10	Prohibition on Contracting with Inverted Domestic Corporations (Dec 2014)
52.215-11	Price Reduction for Defective Certified Cost or Pricing Data- Modifications (Aug 2011)
52.215-13	Subcontractor Certified Cost or Pricing Data—Modifications (Oct 2010)
52.215-17	Waiver of Facilities Capital Cost of Money (Oct 1997)
52.222-40	Notification of Employee Rights Under the National Labor Relations Act (Dec 2010)
52.222-49	Service Contract Labor Standards—Place of Performance Unknown (May 2014)
52.223-17	Affirmative Procurement of EPA-designated Items in Service and Construction Contracts (May 2008)
52.223-18	Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011)
52.224-2	Privacy Act (Apr 1984)
52.228-3	Workers' Compensation Insurance (Defense Base Act)(Jul 2014)
52.232-22	Limitation of Funds (Apr 1984)
52.239-1	Privacy or Security Safeguards (Aug 1996)
52.251-1	Government Supply Sources (Apr 2012)
252.203-7003	Agency Office of the Inspector General (Dec 2012)
252.204-7005	Oral Attestation of Security Responsibilities (Nov 2001)
252.204-7012	Safeguarding of Unclassified Controlled Technical Information (Nov 2013) Safeguarding Covered Defense Information and Cyber Incident Reporting (Dec 2015)
252.204-7015	Disclosure of Information to Litigation Support Contractors (Feb 2014)
252.222-7002	Compliance with Local Labor Laws (Overseas)(Jun 1997)
252.223-7006	Prohibition on Storage and Disposal of Toxic and Hazardous Materials (Sep 2014)

- 252.225-7043 Antiterrorism/Force Protection for Defense Contractors Outside the United States (Mar 2006)
- 252.227-7020 Rights in Special Works (Jun 1995)
- 252.239-7000 Protection Against Compromising Emanations (Jun 2004)
- 252.239-7001 Information Assurance Contractor Training and Certification (Jan 2008)

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 Option to Extend Services (Nov 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

(End of Clause)

52.217-9 Option to Extend the Term of the Contract (Mar 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 42 months.

(End of Clause)

52.222-2 -Payment for Overtime Premiums (Jul 1990)

52.222-2 -Payment for Overtime Premiums (Jul 1990)

(a) The use of overtime is authorized under this contract if the overtime premium does not exceed

CLIN	OVERTIME HOURS
7000 - Base Year	█
7100 Option Year 1	█
7200 Option Year 2	█
7300 Option IAW 52.217-8	█
Total	█

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or the overtime premium is paid for work --

(1) Necessary to cope with emergencies such as those resulting from accidents, natural disasters, breakdowns of production equipment, or occasional production bottlenecks of a sporadic nature;

(2) By indirect-labor employees such as those performing duties in connection with administration, protection, transportation, maintenance, standby plant protection, operation of utilities, or accounting;

(3) To perform tests, industrial processes, laboratory procedures, loading or unloading of transportation conveyances, and operations in flight or afloat that are continuous in nature and cannot reasonably be interrupted or completed otherwise; or

(4) That will result in lower overall costs to the Government.

(b) Any request for estimated overtime premiums that exceeds the amount specified above shall include all estimated overtime for contract completion and shall --

(1) Identify the work unit; e.g., department or section in which the requested overtime will be used, together with present workload, staffing, and other data of the affected unit sufficient to permit the Contracting Officer to evaluate the necessity for the overtime;

(2) Demonstrate the effect that denial of the request will have on the contract delivery or performance schedule;

(3) Identify the extent to which approval of overtime would affect the performance or payments in connection with other Government contracts, together with identification of each affected contract; and

(4) Provide reasons why the required work cannot be performed by using multishift operations or by employing additional personnel.

(End of Clause)

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

This Statement is for Information Only:

It is not a Wage Determination

Employee Class Monetary Wage—Fringe Benefits

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(End of clause)

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SECTION J LIST OF ATTACHMENTS

ATTACHMENT 1 - DD254 – MOD 13

ATTACHMENT 2 - QASP

ATTACHMENT 3 - CDRLs